

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the February 24, 2020 meeting.

The minutes from the February 24, 2020 Regular Commissioners' Court meeting were so recognized.

See Documentation

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office from February 19 through March 4, 2020.

Judge Tanner referenced Vouchers checks Nos. 189741-190003 and wire #1370-1374 in the total amount of \$3,447,931.11.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

3. **INSURANCE UPDATE:** To recognize the insurance fund report. [Holland]

Kay Holland, Potter County Human Resources Director, spoke before Commissioners' Court.

The Insurance Fund Report was so recognized.

See Documentation

4. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary. [Holland]

Kay Holland, Potter County Human Resources Director, gave a TimeClock Plus report to Commissioners' Court.

See Documentation

No action was taken on this item.

5. **WTAMU:** To hear a discussion on the economic impact of WT on Randall and Potter Counties. [Dr. Wendler, Tanner]

Dr. Walter Wendler, WTAMU President, provided a report to Commissioners' Court on the economic impact of WT on Randall and Potter Counties.

6. **CENTER CITY 2020:** To consider and act upon the approval of the use of the County Courthouse grounds for High Noon on the Square for the dates of June 3, 10, 17, 24 and July 1, 8, 15, 22 and 29, plus August 5. The use of the Santa Fe Building Parking Lot to accommodate the Amarillo Community Market for Saturdays that other events are permitted to close Polk Street.
[Duke]
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Beth Duke, Executive Director of Center City, made the request before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the use of the Courthouse grounds for High Noon on the Square for June 3, 10, 17, 24 and July 1, 8, 15, 22 and 29, plus August 5, and include the use of the Santa Fe Building Parking Lot during conflicts on Polk Street events.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

7. **TECHSHARE:** To consider and act upon the 2020 TechShare.Court Resource Sharing Addendum. (Hood, Jackson)
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Judge Gary Jackson, Justice of the Peace Pct. 3, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I move to approve the TechShare 2020 Resource Sharing Addendum.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

8. **ROAD AND BRIDGE:** To consider and act upon adjustment of salaries for two current positions in the Road & Bridge Department with no increase in overall salary expenditure.
[Ysaguirre, Hood]
-

Sebastin Ysaguirre, Potter County Road and Bridge Superintendent, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to support this change to support salary adjustments for two current positions in the Road & Bridge Department with no increase in overall salary.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

9. **SALE OF COUNTY PROPERTY.** To consider sale of county-owned vacant lots at 901 and 905 S. Jackson, and procedures for conducting such a sale. [Tanner]
-

Sally Jennings, Realtor and interested party, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we offer the properties at 901 and 905 S. Jackson for sale utilizing a broker.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 3-1 vote.

10. **TAX OFFICE.** To consider and act upon refund of a late-payment penalty, and if necessary convene a closed meeting pursuant to Texas Government Code section 551.071(1) to seek advice of counsel. [Fowler]
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Commissioners' Court went into Closed Session at 10:00 a.m. and returned to Open Session at 10:06 a.m. No action was taken in Closed Session.

MOTION was made by Commissioner Church: I move we approve the refund of a late payment penalty as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

11. **SHERIFF SALE/TAX OFFICE:** To consider and act upon the approval of the purchase of properties through the tax sale. [Aylor]
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MOTION was made by Commissioner Church: I move we approve the purchase of the properties as presented, properties presented for tax sale.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

12. **BISD SCHOOL RESOURCE OFFICERS.** To consider and act upon approving a revision to inter-local agreement with Bushland ISD for school resource officers, increasing off-duty rate from \$35.00 to \$40.00 per hour. [Thomas]
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Captain John Coffee, Potter County Sheriff's Office, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve the inter-local agreement with Bushland ISD for school resource officers, increasing off-duty rate from \$35.00 to \$40.00 per hour.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

13. **SHERIFF'S OFFICE/CYBERSECURITY:** To consider and act upon approving the Potter County Sheriff's Office to participate in TAC's cybersecurity training program. [Thomas]
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Chief David Johnson, Potter County Sheriff's Office, Sheriff Brian Thomas, Potter County, and David Blankenship, CIO Andrews & Associates, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve Potter County to participate in TAC's cybersecurity training program, and Sheriff to present any overtime items back to the Court.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

14. **TAX ABATEMENT APPLICATION.** To consider, receive public comment upon, and act upon on an application and proposed agreement for property tax abatement under Chapter 312 of the Texas Tax Code for a wind and solar energy project to be undertaken by Goat Mountain Renewables, LLC, a Texas limited liability company. [Brumley, Chris Jensen for GMR]
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No action was taken on this item.

15. **DEFERRED COMPENSATION PLAN.** To approve payment of a contract termination fee due to Security Benefit Company in the amount of \$2,857.84 in relation to Potter County's Deferred Compensation Plan. [Holland, Latimer]
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Jackson Latimer, Assistant Potter County Attorney, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I move that we approve the payment of \$2,857.84 to Security Benefit Company on this Deferred Compensation Plan, funds to come from the Contingency Fund.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

16. **SERVICE PURCHASE:** To consider and act upon approving a proposal for the digital imaging of District Clerk's permanent retention records in the amount of \$107,179.52 utilizing the State of Texas purchasing contract #TMAS-12-36010 from KOFILE Preservation, Inc. Funds to be taken from the District Clerk's Records Archive Fee [Snider, Lonning]
-

Carley Snider, Potter County District Clerk, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the digital imaging of District Clerk's permanent retention records in the amount of \$107,179.52, as stated in the agenda. Funds to come from the District Clerk Records Archive Fee.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

17. **PLANNING INITIATIVE:** To provide an update on the City/County Neighborhood Planning Initiative. [Murguia]
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Commissioner Murguia provided a City/County Neighborhood Planning Initiative update.

18. **2020 CENSUS:** To hear an update on the 2020 local Complete Count Committee [Murguia]
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Commissioner Murguia provided a 2020 local Complete County Committee update.

See Documentation

19. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]
-

David Blankenship and Tyler Andrews, Andrews and Associates, provided an IT project status report to Commissioners' Court.

Commissioner Church left at this time and was not present for the remainder of the Commissioners' Court meeting.

20. EMPLOYMENT ITEMS:

a. EXTENSION OFFICE:

- i. The resignation of Bonny Cunningham as Program Assistant effective January 14, 2020. See Documentation
- ii. The employment of Colleen Hancock as program Assistant as a replacement for Bonny Cunningham effective March 2, 2020. [Greshem] See Documentation

b. ROAD AND BRIDGE:

- i. The employment of Marty Dykes as Maintenance Tech as a replacement for Jason Walker effective March 2, 2020. See Documentation
- ii. The position and salary change; title change for Garland Gaston effective March 9, 2020. See Documentation
- iii. The position change only for Kenney Mayhue as a replacement for Garland Gaston effective March 9, 2020; See Documentation
- iv. The resignation of Joseph “Ray” Fausto as Sign Shop Tech effective March 12, 2020. See Documentation
- v. The position change of Lyndon Boroughs to Sign Shop Tech as a replacement for Joseph “Ray” Fausto effective March 16, 2020. See Documentation
- vi. The position change of Corey Tomlinson to Equipment Operators as Maintenance Tech as a replacement for Lyndon Boroughs effective March 16, 2020. See Documentation
- vii. The employment of Ramiro Ballesteros as Maintenance Tech as a replacement for Corey Tomlinson effective March 16, 2020. [Ysaguirre] See Documentation

c. FACILITIES AND MAINTENANCE:

- i. The resignation of Amber Garcia as Custodian I effective March 2, 2020. [Wade] See Documentation

MOTION was made by Commissioner Murguia: I make a motion that we approve the employment items as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

21. POTTER COUNTY PROJECTS: To hear a report on various Potter County projects and to take any action necessary. [Wade]

Nicholas Wade, Potter County Facilities Maintenance Director, provided a brief report to Commissioners' Court on various Potter County projects.

22. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary. [Thomas]

Jail population of 516 (74 female; 0 Childress/Other) 86% felonies and 7% misdemeanors was given by Judge Tanner.

23. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.

No insurance items were presented.

24. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

25. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

ADDENDUM

1. **RESOLUTION-INDIGENT DEFENSE TECHNICAL SUPPORT GRANT PROGRAM:** To Consider and act upon the approval of a Resolution supporting a Grant for the Indigent Defense Technical Support Grant Program. [Woodburn]

Justice Douglas Woodburn, 108th District Court Judge, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve the Resolution supporting a Grant for the Indigent Defense Technical Support Grant Program.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

See Documentation

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, March 23, 2020, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 9th day of March, 2020.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy