

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the February 10, 2020 Potter County Commissioners' Court.

The minutes from the February 10, 2020 Regular Commissioners' Court meeting were so recognized.

See Documentation

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of February 5 through February 19, 2020.

Judge Tanner referenced Vouchers checks Nos. 189544-189740 and wire transfer Nos. 1361-1369 in the total amount of \$3,416,376.07.

MOTION was made by Commissioner Murguia: So moved.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **TREASURER'S REPORT:** To hear the monthly Treasurer's Report. [Jennings]

Leann Jennings, Potter County Treasurer, provided a monthly report to Commissioners' Court.

The Monthly Treasurer's Report was so recognized. See Documentation

4. **INSURANCE UPDATE:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized. See Documentation

5. **GOVERNMENT DAY 2020:** To hear an update on the 7th Annual Potter County Government Day as scheduled for April 27, 2020 [Murguia]

An update on the 7th Annual Potter County Government Day was provided by Commissioner Murguia.

6. **PANHANDLE AUTO BURGLARY THEFT UNIT:** To review and discuss the status of Potter County cases handled by the Panhandle Auto Burglary Theft Unit (PABTU). [Sims, Patrick, Chervenka]

Randall Sims, 47th District Attorney, Patrick McBroom and Tammy Chervenka, Panhandle Auto Burglary Theft Unit, gave a status report to Commissioners' Court.

No action was taken.

7. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews, Blankenship]
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David Blankenship, CIO of Andrews and Associates, gave an IT project report to Commissioners' Court.

8. **MISSION ECONOMIC DEVELOPMENT CORPORATION BONDS.** Adoption of an order approving issuance of tax exempt bonds by Mission Economic Development Corporation on behalf of *Republic Services, Inc.* to finance improvement of solid waste disposal sites in Texas, including the City of Amarillo Land Fill located at 16250 Bezner Drive in Potter County, and setting a date, time, and place for a public hearing regarding same. [Lee McCormick, Community Development Associates]
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This item was pulled from the agenda and no action was taken.

See Documentation

9. **CONTRACT RENEWAL.** To consider and act upon renewal of a professional services contract between the Sheriff and Justice Benefits, Inc. providing for JBI assistance in seeking funding reimbursements through Federal Financial Participation programs, including the State Criminal Alien Assistance Program. [Sheriff, Captain Giles]
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Captain Scott Giles, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the contract between the Sheriff and Justice Benefits, Inc. that provides assistance in funding reimbursements.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

10. **SALE OF COUNTY PROPERTY.** To consider and act upon the approval of a real estate brokerage listing agreement with Macey Solano, LUXE Modern Realty, to market county property located at 2404 S.W. 6th Avenue in Amarillo, Potter County, Texas. [Tanner, Bob Manning]
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Macey Solano, LUXE Modern Realty and Bob Manning, Amarillo Senior Citizens Representative, spoke before Commissioners' Court.

MOTION was made by Commissioner Vaughn: I make the approval of a real estate brokerage listing agreement with Macey Solano, LUXE Modern Realty, to market County property located at 2404 S.W. 6th Avenue in Amarillo, Potter County, Texas.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **SALE OF COUNTY PROPERTY - DISCUSSION ONLY.** To discuss sale of county-owned vacant lots at 901 and 905 S. Jackson, and procedures for conducting such a sale. [Tanner]

Discussion was held. No action was taken.

12. **FORMAL BID 1193-20 ROAD MATERIALS:** To consider and act upon awarding RFB 1193-20 Road Materials to the list of vendors on the award recommendation sheet. [Ysaguirre, Lonning]

Sebastin Ysaguirre, Potter County Road and Bridge Superintendent, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve awarding the bids as presented to the Court for road materials.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **FAMILY SUPPORT SERVICES:** To consider and act upon the donation of listed office furniture to Family Support Services. [Judge Tanner, Lonning]

MOTION was made by Commissioner Kelly: I move to approve the list to donate to the Family Services.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

14. **FIRE STATION #1 CONTRACT ADMINISTRATION:** To consider and act upon increasing the Fire Station #1 contract administration budget to Parkhill, Smith, and Cooper by \$25,000.00. Funds to come out of Owner contingency. [Paul Hare, Chief Lake]

Paul Hare, Parkhill, Smith and Cooper, gave an explanation to Commissioners' Court. Chief Richard Lake, Potter County Fire Rescue, was present before Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to increase the Fire Station #1 contract administration budget to Parkhill, Smith, and Cooper by \$25,000.00. Funds to come out of the Owner contingency.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

15. **POTTER COUNTY CONSTABLE OFFICE PCT. 1 RACIAL PROFILING REPORT:** To review and recognize the Constable, PCT. 1's Racial Profiling Report for the year 2019, filed with the Texas Commission on Law Enforcement and submitted to the Potter County Commissioners Court pursuant to Articles 2.131-2.134 of the Texas Code of Criminal Procedure. [Wertz]
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The Racial Profiling Report for Constable Pct. 1 was so recognized.
See Documentation

16. **POTTER COUNTY CONSTABLE OFFICE PCT. 4 RACIAL PROFILING REPORT:** To review and recognize the Constable, PCT. 4's Racial Profiling Report for the year 2019, filed with the Texas Commission on Law Enforcement and submitted to the Potter County Commissioners Court pursuant to Articles 2.131-2.134 of the Texas Code of Criminal Procedure. [Thomas-Jackson]
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The Racial Profiling Report for Constable Pct. 4 was so recognized.
See Documentation

17. EMPLOYMENT ITEMS:

a. MAINTENANCE AND FACILITIES:

- i. The discharge of Paul Gabriel Escoto as Custodian I effective February 4, 2020
[Wade] See Documentation

b. HUMAN RESOURCES:

- i. The resignation of Cheryl Cordeniz as payroll assistant effective February 4, 2020. (Holland) See Documentation
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MOTION was made by Commissioner Church: I move to approve the employment items as presented.
SECOND for discussion was made by Commissioner Murguia.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.
NOES: None.
Motion carried by 5-0 vote.

18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County projects and to take any action necessary. [Wade]
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Nicholas Wade, Potter County Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

No action was taken.

19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary. [Thomas]

Jail population of 511 (72 female; 0 Childress/Other) 88% felonies and 6% misdemeanors was given by Judge Tanner.

20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

2020 Census Update

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, March 9, 2020, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 24th day of February, 2020.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy