

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the January 27, 2020 and January 31, 2020 Potter County Commissioners' Court meetings.

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The minutes from the January 27, 2020 and January 31, 2020 Regular Commissioners' Court meeting were so recognized. See Documentation

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2. **BUDGET AMENDMENTS:** To consider and act upon budget amendments for the fiscal year 2019-2020.

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MOTION was made by Commissioner Murguia: I make a motion that we approve the Budget Amendments as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office.

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Judge Tanner referenced Vouchers checks No.189337-189543 and wire transfers #1353-1360 and the addition of the tanker for the Road and Bridge Department, for a total amount of \$6,583,056.13.

MOTION was made by Commissioner Vaughn: As stated by the County Judge for the wire transfers in the total of \$6,583,056.13, I move to approve.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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4. **INSURANCE UPDATE:** To recognize the insurance fund report. [Holland]

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The Insurance Fund Report was so recognized.

See Documentation

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5. **GUYON SAUNDERS RESOURCE CENTER – DISCUSSION ONLY:** To discuss possible relocation of the Guyon Saunders Resource Center to Potter County Bowie Street property. [Kevin Starbuck, Board Member, Guyon Saunders Resource Center]

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Kevin Starbuck, Board Member, Guyon Saunders Resource Center, provided an explanation to Commissioners' Court.

Nicholas Wade, Potter County Facilities Maintenance Director, spoke before Commissioners' Court.

Discussion was held. No action was taken.

See Documentation

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6. **EXTENSION OFFICE SALARY ADJUSTMENT** – To consider and act upon adjustment of salaries for two current positions in the Extension Office, with no increase in overall salary expenditures. [Gresham, Murguia]
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Lizabeth Gresham, Extension Agent, Potter County Extension Service, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the adjustment of salaries for two current positions in the Extension Office with no increase in overall salary expenditures, as presented to the Court.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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7. **SAN JACINTO NEIGHBORHOOD PLAN:** Discussion and recommendation related to the City/County Initiative, San Jacinto Neighborhood Plan prepared by the City of Amarillo Planning and Development Services Department. [Freeman, Koller, Tanner]
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Andrew Freeman, City of Amarillo Director of Planning and Development Services, spoke before Commissioners' Court. Cassie Wright, President at Urban Milestones, gave a presentation of the San Jacinto Neighborhood Plan.

MOTION was made by Commissioner Vaughn: I move to recommend the related City/County Initiative, San Jacinto Neighborhood Plan prepared by the City of Amarillo Planning and Development Services to move this to the City of Amarillo and recommendation from the County for approval.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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8. **ST. ANTHONY'S DEVELOPMENT:** To consider and act upon a resolution to support the housing tax credit application for the Commons at St. Anthony's Development and the resolution to be submitted to the Texas Department of Housing and Community Affairs (Murguia, Vaughn)
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Andrew Freeman, City of Amarillo Director of Planning and Development Services, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve and act upon the resolution to support the housing tax credits application for the Commons at St. Anthony's Development and the resolution to be submitted to the Texas Department of Housing and Community Affairs.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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9. **SALE OR LEASE OF COUNTY PROPERTY - DISCUSSION ONLY.** To discuss an inquiry by Amarillo Senior Citizens Association regarding possible acquisition of 2404 S.W. 6<sup>th</sup> Avenue for relocation of the Amarillo Senior Citizens Community Center. [Tanner, Bob Manning]
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Bob Manning, Representing Amarillo Senior Citizens, spoke before Commissioners' Court.

Discussion was held. No action was taken.

See Documentation

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10. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]
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David Blankenship, CIO of Andrews and Associates, gave a current status IT report to Commissioners' Court.

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11. **I.T. DEPARTMENT:** To consider and act upon the purchase of Dell EMC ML3/ML3E – [amer\_m13\_12878] backup hardware in the amount of \$19,233.86 for delivery in 2020 to be funded in 2020/2021. [Andrews]
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David Blankenship, CIO of Andrews and Associates, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the purchase of Dell EMC for backup hardware in the amount of \$19,233 for delivery, and to be allocated in next year's budget.

MOTION was withdrawn by Commissioner Murguia.

MOTION was made by Commissioner Murguia: I make a motion that we approve the purchase of Dell EMC backup hardware in the amount of \$19,233.86, funds to come from Contingency Account.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **RESOLUTION FOR GRANT APPLICATION:** To consider and act upon authorizing Judge Tanner to execute an application for federal assistance to be submitted to the Office of the Attorney General Criminal Justice System for the continuation of the VAWA grant (Violence Against Women Act) during fiscal year 2021. [Sims]
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MOTION was made by Commissioner Murguia: I make a motion that we approve authorizing Judge Tanner to execute the application for federal assistance to be submitted to the Office of the Attorney General Criminal Justice Division for the VAWA grant (Violence Against Women Act).

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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13. **RESOLUTION FOR GRANT APPLICATION:** To consider and act upon authorizing Judge Tanner to execute an application for federal assistance to be submitted to the Office of the Attorney General Criminal Justice System for the continuation of the VOCA grant during fiscal year 2021. [Sims]
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MOTION was made by Commissioner Vaughn: I move to approve the application for federal assistance to be submitted to the Office of the Attorney General Criminal Justice System for the continuation of the VOCA grant during fiscal year 2021, and authorize Judge Tanner to execute the application.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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14. **RESOLUTION FOR GRANT APPLICATION:** To consider and act upon authorizing Judge Tanner to execute an application for federal assistance to be submitted to the Office of the Attorney General Criminal Justice System for the continuation of the VAWA grant (Violence Against Women Act) during fiscal year 2021. [Brumley]
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MOTION was made by Commissioner Vaughn: I move to approve authorizing Judge Tanner to execute an application for federal assistance to be submitted to the Office of the Attorney General Criminal Justice System for the continuation of the VAWA grant.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

15. **SHERIFF'S TCOLE PROFILING REPORT:** To review and recognize the Sheriff's Racial Profiling Report for the year 2019, filed with the Texas Commission on Law Enforcement and submitted to the Potter County Commissioners Court pursuant to Articles 2.131-2.134 of the Texas Code of Criminal Procedure. [Thomas]
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The Sheriff's Racial Profiling Report for 2019 was so recognized.

See Documentation

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16. **POTTER COUNTY CONSTABLE OFFICE PCT. 2 RACIAL PROFILING REPORT:** To review and recognize the Constable, PCT. 2's Racial Profiling Report for the year 2019, filed with the Texas Commission on Law Enforcement and submitted to the Potter County Commissioners Court pursuant to Articles 2.131-2.134 of the Texas Code of Criminal Procedure. [Estrada]
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The Constable Pct. 2 Racial Profiling Report was so recognized.

See Documentation

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17. **POTTER COUNTY CONSTABLE OFFICE PCT. 3 RACIAL PROFILING REPORT:** To review and recognize the Constable, PCT. 3's Racial Profiling Report for the year 2019, filed with the Texas Commission on Law Enforcement and submitted to the Potter County Commissioners Court pursuant to Articles 2.131-2.134 of the Texas Code of Criminal Procedure. [Duval]
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The Constable Pct. 3 Racial Profiling Report was so recognized.

See Documentation

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18. **EQUIPMENT PURCHASE.** To consider and approve purchase of laptop computers for Sheriff patrol units using County Assistance District funds. [Sheriff Thomas]
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Sheriff Thomas, Potter County, provided an explanation to Commissioners' Court. Chief Richard Lake, Potter County Fire Rescue, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I move to approve the purchase of the 17 laptops for the Sheriff's office.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

19. **EMPLOYMENT ITEMS:**

**a. MAINTENANCE AND FACILITIES: ROAD AND BRIDGE:**

- i. The discharge of Jason Walker as Maintenance Tech effective January 23, 2020.  
[Wade] See documentation 17

**b. ELECTIONS:**

- i. The increase in hours from 20 hours per week to 40 hours per week for Chandra Hill as deputy clerk, p/t effective January 30, 2020.  
See Documentation 18

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MOTION was made by Commissioner Murguia: I make a motion that we accept the employment items as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County projects and to take any action necessary. [Wade]
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Nicholas Wade, Potter County Facilities Maintenance Director, spoke before Commissioners' Court.

No action was taken.

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21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary. [Thomas]
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Jail population of 534 (83 Female; 0 Childress/Other) 86% felonies and 7% misdemeanors was given by Judge Tanner.

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22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
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No County insurance items were presented.

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23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

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Potter County Government Day Update

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\*\*\*\*\*  
County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, February 24, 2020, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 10<sup>th</sup> day of February, 2020.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy