

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the January 13, 2020 Potter County Commissioners' Court.

The minutes from the January 13, 2020 Potter County Commissioners' Court meeting were so recognized. See Documentation

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office.

Judge Tanner referenced Vouchers Nos. 189150-189336 and wire transfers #1346-1352 in the total amount of \$3,068,912.31.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.
SECOND for discussion was made by Commissioner Murguia.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.
NOES: None.
Motion carried by 5-0 vote. See Documentation

3. **TREASURER'S REPORT:** To hear the monthly Treasurer's Report and the Quarterly Investment Report. [Jennings]

Leann Jennings, Potter County Treasurer, provided reports to Commissioners' Court.

The monthly Treasurer's Report and Quarterly Investment Report were so recognized. See Documentation

4. **INSURANCE UPDATE:** To recognize the insurance fund report. [Holland]

Kay Holland, Potter County Human Resources Director, spoke before Commissioners' Court.

The Insurance Fund Report was so recognized. See Documentation

5. **TAX OFFICE:** To consider and act upon tax refunds for overpayment of taxes. [Aylor]

MOTION was made by Commissioner Kelly: I move to approve the payment of those taxes.
SECOND was made by Commissioner Murguia.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.
NOES: None.
Motion carried by 5-0 vote. See Documentation

6. **RESOLUTION:** 2022 West Texas Judges and Commissioners Association: To consider and act upon a Resolution supporting the 2022 West Texas Judges and Commissioners meeting to be held in Amarillo. [Tanner, Hawkins]
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MOTION was made by Commissioner Church: I would move that we support the Resolution inviting West Texas County Judges and Commissioners Association to meet in Amarillo in 2022.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

7. **AEDC:** To hear an update on the AEDC and the SSI Project. [Tanner, Carter]
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Kevin Carter, AEDC, gave an AEDC and SSI Project update to Commissioners' Court.

8. **WTAMU:** To hear a discussion on the economic impact of WT on Potter and Randall Counties [Wendler, Tanner]
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This item was passed.

9. **GUYON SAUNDERS RESOURCE CENTER – DISCUSSION ONLY:** To discuss possible relocation of the Guyon Saunders Resource Center to Potter County Bowie Street property. [Kevin Starbuck, Board Member, Guyon Saunders Resource Center]
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This item was passed for two weeks.

10. **SALARY GRIEVANCE COMMITTEE:** To consider and act upon the drawing of nine (9) members and nine (9) alternates for the Salary Grievance Committee for 2020, and recognize those drawn to serve. [Smith]
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Commissioners' Court held a drawing for nine members and nine alternates to serve on the 2020 Salary Grievance Committee.

MOTION was made by Commissioner Murguia: I make a motion that we approve the nine members and nine alternates for the Salary Grievance Committee for 2020 as presented to the Court.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]

David Blankenship, Andrews and Associates, provided an IT projects update to Commissioners' Court.

12. **COUNTY CLERK:** To recognize the completion of the required 20 hours of continuing education for 2019 as prescribed in §51.605 of the Texas Government Code. [Smith]

The completion of 2019 Continuing Education hours for the Potter County Clerk were so recognized.

See Documentation

13. **DISTRICT CLERK:** To recognize the completion of the required 20 hours of continuing education for 2019 as prescribed in §51.605 of the Texas Government Code. [Snider]

The completion of 2019 Continuing Education hours for the Potter County District Clerk were so recognized.

See Documentation

14. **TAX ASSESSOR-COLLECTOR:** To recognize the completion of 48.25 hours of continuing education for the period of January 1, 2019 – December 31, 2019. [Aylor]

The completion of 2019 Continuing Education hours for the Tax Assessor-Collector were so recognized.

See Documentation

15. **EQUIPMENT PURCHASE: (Human Resources):** To consider and act upon the purchase of a BadgePass Identity Manager from Diamond Business Services. Total amount \$2875.00. Funds to come from equipment repair and maintenance. [Holland]

Kay Holland, Potter County Human Resources Director, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the purchase of the BadgePass Identity Manager from Diamond Business Services in the amount of \$2875.00. Funds to come from Equipment Repair and Maintenance account.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

16. **EQUIPMENT PURCHASE (Road and Bridge):** To consider and act upon the purchase of a 1991 Fruehauf trailer from Coastal Transportation. Total amount \$5,000.00. Funds budgeted. (Ysaguirre)
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Sebastin Ysaguirre, Potter County Road and Bridge Superintendent, provided an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we allow the purchase for the Road & Bridge Department for the 1991 Fruehauf trailer from Coastal Transportation in the amount of \$5000.00, and purchase with a budget transfer from Repairs to Non-Capital.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

17. **FAMILY SUPPORT SYSTEMS:** To discuss the contribution of various furniture and equipment to FSS. [Lonning, Tanner]
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The contribution of various furniture and equipment to FSS was discussed. No action was taken.

18. **ADJUSTMENT OF 47TH DISTRICT ATTORNEY EMPLOYEES SALARIES:** To consider and act upon a request from the District Attorney to adjust salaries of certain employees with no net changes to the District Attorney's cumulative staffing budget with an effective date of 1/09/2020. [Sims]
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Randall Sims, 47th District Attorney, and Scott Brumley, Potter County Attorney, spoke before Commissioners' Court.

No action was taken on this item.

19. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County projects and to take any action necessary. [Wade]
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No Potter County projects report was given.

20. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary. [Thomas]
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Jail population of 528 (82 Female; 0 Childress/Other) 84% felonies and 7% misdemeanors was given by Judge Tanner.

21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

Guyon Saunders Resource Center; Government Day - April 27, 2020

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, February 10, 2020, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 31st day of January, 2020.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy
