

POTTER COUNTY  
COMMISSIONERS' COURT AGENDA

JAN - 9 2020

JULIE SMITH  
COUNTY CLERK, POTTER CO.

BY AH DEPUTY

JANUARY 13, 2020

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, JANUARY 13, 2020 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the December 23, 2019 Potter County Commissioners' Court.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of December 18 to January 8, 2020. [Hood]
3. **QUARTERLY BUDGET COMPARISON:** To recognize the 1st quarter general fund budget comparison report for FY19 and FY20.
4. **BUDGET CALENDAR FY21:** To review the proposed budget calendar for FY21 and take any action necessary. [Hood, Tanner]
5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
6. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]
7. **ELECTIONS:**
  - A. To consider and act upon the "Order Appointing Early Voting Election Judges; Establishing Hours of Operation for Early Voting Polling Places; And Establishing the maximum Number of Clerks for the March 3, 2020 Joint Primary Election."
  - B. To consider and act upon the "Order Appointing Early Voting Ballot Board Judge and Signature Verification Committee Judge; And Establishing the Maximum Number of Clerks for the Ballot Board and Signature Verification Committee for the March 3, 2020 Joint Primary Election."
  - C. To consider and act upon the "Order Appointing the Officers for Central Counting Station for the March 3, 2020 Joint Primary Election."

- D. To consider and act upon Election Day polling locations for the Joint Primary Election, March 3, 2020. Locations include a change from Bell Avenue Church of Christ to Casey Carpet One for Election Days. [Huntley]
- 8. **ADOPTION OF VOTING SYSTEM FOR MAY 2, 2020 ELECTION.** To approve and sign a resolution to adopt the Hart InterCivic eSlate Voting System leased by the City of Amarillo for the City’s May 2, 2020 bond election [Huntley].
- 9. **BURN BAN.** To consider and act upon a proposed burn ban from 01-14-2020 through 04-12-2020. [Lake]
- 10. **TAX ABATEMENT APPLICATION.** To consider conditional acceptance of an application for tax abatement that will be subject to approval and execution at a later date. [Goat Mountain Renewables, LLC, Jim Sobieski, Jamie Sobieski, Chris Jensen, attorney].
- 11. **AUDITOR’S OFFICE:** To recognize that the Auditor’s Office has once again been awarded the Certificate of Excellence in Financial Reporting for the 25<sup>th</sup> year in a row. This is the highest form of recognition in the area of governmental accounting and financial reporting. The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive “spirit of full disclosure” to clearly communicate its financial story and motivate potential users and user groups to read the CAFR. [Tanner]
- 12. **POTTER COUNTY DRUG COURT RESOLUTION:** To recognize the Resolution for the 2020 Drug Court operating in the 181<sup>st</sup> District Court. [Tanner]
- 13. **EQUIPMENT PURCHASE (SHERIFF’S OFFICE):** To consider and act upon the purchase of a Dell Latitude 7472 computer and docking station. Total amount \$2,992.00, funds to come from Equipment repair and maintenance. (Captain Coffee)
- 14. **VEHICLE PURCHASE.** To consider and act upon Sheriff’s proposed purchase of a 2019 Ford Fusion automobile funded by insurance proceeds and federal asset account [Lonning, Sheriff]
- 15. **ADJUSTMENT OF 47<sup>TH</sup> DISTRICT ATTORNEY’S OFFICE EMPLOYEES SALARIES:** To consider and act upon a request from the District Attorney to adjust salaries of certain employees with no net changes to the District Attorney’s cumulative staffing budget with an effective date of January 1, 2020. [Sims.]
- 16. **2020 CENSUS COMMITTEE:** To provide an update on the 2020 Census Complete Count Committee. [Murguia]
- 17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

- A. **ELECTIONS:**

1. The temporary employment of Donna Hughes as part time clerk effective January 6, 2020.
2. The temporary employment of Brenda Jackson as a part time clerk effective January 6, 2020.
3. The temporary employment of Lynda Humphrey as a part time clerk effective January 6, 2020.
4. The temporary employment of Walton (Ray) Humphrey as a part time clerk effective January 6, 2020. [Huntley]

**B. FACILITIES MAINTENANCE:**

1. The employment of Abdiel R. Aleman as custodian I (days) as a replacement for Susana Lozano effective January 24, 2020. [Wade]
18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
  19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
  20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
  21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
  22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**

  
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**NANCY TANNER**  
**POTTER COUNTY JUDGE**