

1. **APPROVAL OF MINUTES:** Recognize the minutes from the August 26, 2019 Potter County Commissioners' Court.

The minutes from the August 26, 2019 Regular Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 21, 2019 to September 4, 2019. [Hood]

Judge Tanner referenced Vouchers checks Nos. 187243-187447 and wire #1281-1287 in the amount of \$2,566,059.86.

MOTION was made by Commissioner Vaughn: I move to approve the checks and wire transfers as stated by the County Judge in the amount of \$2,566,059.86.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

4. **TAX OFFICE:** To consider and act upon refunds for overpayment of taxes. [Aylor]

MOTION was made by Commissioner Murguia: I make a motion to approve the refunds for overpayment of taxes as presented to the Court.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

5. **ELECTIONS:** To consider and take action as needed for the November 5 Constitutional Amendment Election.

- Early Voting and Election Day hours and locations
- Order Appointing Election Officials, Establishing Hours of Operation, and Establishing the Maximum Number of Clerks for the Early Voting Polling Places
- Order Appointing Early Voting Ballot Board Judge and Establishing the Maximum Number of Clerks for the Ballot Board
- Order Appointing the Officers for Central Counting Station

- To Order the Constitutional Amendment Election for November 5, 2019. [Huntley]

Melynn Huntley, Potter County Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the Early Voting and Election Day hours and locations, the Order that appoints the Election Officials, the Order appointing Early Voting Ballot Board Judge and number of Clerks, the Order that appoints the Officers for Central Counting, and the Order to hold the Constitutional Amendment Election for November 5, 2019.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

6. **AMARILLO POTTER EVENTS VENUE DISTRICT:** To consider and act upon AMARILLO POTTER EVENTS VENUE DISTRICT 2019/2020 FISCAL YEAR BUDGET. This budget is funded through a 5% car rental tax and a 2% hotel occupancy tax. The Amarillo-Potter Events Venue District operates and maintains voter approved entertainment venues within the City. This budget is recommended for approval by the Amarillo Potter Events Venue District Board. [Bonner]

Michelle Bonner, Deputy City Manager, gave a budget report to Commissioners' Court.

Terry Wright, President of Amarillo Potter Events Venue District, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the recommended budget for the Amarillo Potter Events Venue District for the 2019-2020 year.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

7. **TIRZ #1 BOARD MEETING:** To hear a report on the August 22 meeting and to discuss the need to replace one of the three Potter County board members. (Church)

Commissioner Church gave an update on TIRZ #1

See Documentation

8. **TIRZ #2:** To hear a report on TIRZ #2. (Murguia)

Commissioner Murguia gave an update on TIRZ #2.

9. **DISPOSITION OF CAPITAL CREDIT FUNDS:** To consider and act upon the disposition of the capital credit funds received in the amount of \$7,057.00 in a manner authorized by §381.004 of the Texas Local Government Code. [Tanner, Hood]

MOTION was made by Commissioner Murguia: I make a motion that we approve disposition of Capital Credit Funds in the amount of \$7,057.00 divided four ways equally to The Bridge, CASA, Snack Pak 4 Kids, and the Barrio Neighborhood Plans specifically for the art project.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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10. **GOOD FRIDAY HOLIDAY:** To consider and act upon the addition of Good Friday becoming a paid holiday. [Tanner]

MOTION was made by Commissioner Kelly: I move to approve Good Friday as a paid holiday for County employees.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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11. **IT REPORT:** To hear a report on the current status of IT projects. [Andrews]

Tyler Andrews and David Blankenship, Andrews and Associates, gave a report to Commissioners' Court on the current status of Potter County IT projects.

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12. **PABTU:** To consider and act upon:

- a. The approval of the 47th District Attorney's Office 2019-2020 Contract with the Panhandle Automobile Theft & Burglary Unit. [Cdr. Patrick McBroom]
- b. The approval of the City of Amarillo's memorandum of understanding (MOU) with the Panhandle Automobile Theft & Burglary Unit. [Cdr. Patrick McBroom]

Cdr. Patrick McBroom, PABTU, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve the 47th District Attorney's Office 2019-20 contract with the Panhandle Automobile Theft & Burglary Unit and also for the approval of the City of Amarillo's memorandum of understanding with the Panhandle Automobile Theft & Burglary Unit.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **TECHSHARE.MAGISTRATION:** To consider and act upon the approval of the TechShare.Magistration Implementation Agreement with TechShare Local Government. [Jason Herring]
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Jason Herring, 47th District Attorney's office, gave an explanation to Commissioners' Court.
Sheriff Brian Thomas, Potter County, spoke before Commissioners' Court.

MOTION was made by Commissioner Vaughn: I make a motion that we approve the approval of the TechShare.Magistration Implementation Agreement with TechShare Local Government and we fund the total out of Contingency fund in the amount of \$36,488.00.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

14. **POTTER COUNTY FIRE DEPARTMENT:** To consider and act upon the updated the MOU between the National Park Service, United States Department of Labor and Potter County. [Lake]
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Commissioner Murguia was out of the room for the discussion of this item and for the motion and final vote.

Chief Richard Lake, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the updated MOU between the National Park Service and Potter County.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

15. **DETENTION CENTER CHAPLAIN.** To consider and act upon a request from Sheriff Thomas to provide part-time compensation to detention center chaplain, Richard Ashford, to be paid out of commissary funds. [Johnson].
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Sheriff Brian Thomas, Potter County, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve the request from Sheriff Thomas to provide part-time compensation to detention center chaplain, Richard Ashford, and is to be paid out of the commissary funds.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

16. **2019 EDWARD BYRNE MEMORIAL JUSTICE GRANT PROGRAM:** To consider and act upon a proposed inter-local agreement between the City of Amarillo and Potter County regarding the 2019 Edward Byrne Memorial Justice Assistance Grant Program. [Thomas].
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Sheriff Brian Thomas, Potter County, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I move to approve the 2019 Edward Byrne Memorial Justice Grant Program.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

17. **RIVER ROAD SRO.** To consider for approval a proposed contract for three school resource officers for River Road Independent School District. [Thomas].
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Sheriff Brian Thomas, Potter County, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the contract for three school resource officers for River Road Independent School District.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

18. **EQUIPMENT PURCHASE (FIRE/RESCUE):** To consider and act upon the purchase of Motorola APX8500 mobile radio and antenna. Items purchased through HGAC contract, funds to come from radio service. [Fitzpatrick, Lonning]
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Chief Richard Lake, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move the approval of the purchase of Motorola APX8500 mobile radio and antenna. Items purchased through HGAC contract, funds to come from radio service.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. ROAD AND BRIDGE:

1. The resignation of Seth Morgan as Maintenance Tech effective August 25, 2019. [Ysaguirre] See Documentation

B. EXTENSION:

1. The payscale raise for Bonnie Cunningham as program assistant effective August 24, 2019; See Documentation
2. The payscale raise for Stephanie Swindell as office manager effective August 24, 2019. [Gresham] See Documentation

C. ELECTIONS:

1. The employment of Chandra Hill as deputy clerk/part time as a replacement for Lynda Humphrey. [Huntley] See Documentation
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MOTION was made by Commissioner Murguia: I make a motion that we approve the employment items as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

20. TAX RATE FOR FISCAL YEAR 2019-20

- a. To conduct a public hearing on the proposed tax rate of .070100 per \$100 valuation for the fiscal year beginning 10-1-19.
 - b. To announce Tuesday, September 17, 2019 at 5:30 p.m. in the Potter County Commissioners' Courtroom, 500 S. Fillmore, Amarillo, Texas as the date, time and place for a second and final public hearing on the proposed tax rate; and
 - c. To announce Monday, September 23, 2019 at 9:00 a.m. in the Potter County Commissioners' Courtroom, 500 S. Fillmore, Amarillo, Texas as the date, time and place for adoption of a tax rate by the Potter County Commissioners' Court.
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a. Judge Tanner announced the tax rate: M&O Rate 0.65099 and I&S Rate 0.05001 for a total tax rate of 0.70100. Judge Tanner called for public hearing on the proposed tax rate. No public came forward for comment.
See Documentation

b. Judge Tanner announced Tuesday, September 17, 2019 at 5:30 p.m. in the Potter County Commissioners' Courtroom, 500 S. Fillmore, Amarillo, Texas as the date, time and place for a second and final public hearing on the proposed tax rate.

c. Judge Tanner announced Monday, September 23, 2019 at 9:00 a.m. in the Potter County Commissioners' Courtroom, 500 S. Fillmore, Amarillo, Texas as the date, time and place for adoption of a tax rate by the Potter County Commissioners' Court.

21. POTTER COUNTY PROJECTS: To hear a report on various Potter County Projects and to take any action necessary. [Wade]

No Potter County Projects report was given.

22. JAIL REPORT: To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 574 (96 female; 0 Childress/Other) 83% felonies and 10% misdemeanors was given by Judge Tanner.

23. COUNTY INSURANCE ITEMS: To consider and act upon any insurance claims, accidents, etc. against the County.

Chris Lonning, Potter County Purchasing Agent, gave an update on previous insurance claims.

24. EXECUTIVE SESSION: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

25. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

TIRZ #1 Potter County Board Member; IT Update; CLEAR Search Engine Update

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, September 23, 2019, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 9th day of September, 2019.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy