

1. **APPROVAL OF MINUTES:** Recognize the minutes from the September 9, 2019 Potter County Commissioners' Court and the Special Commissioners' Court meeting on September 17, 2019.

The minutes from the September 9, 2019 Regular Commissioners' Court meeting and the September 17, 2019 Special Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of September 4 to September 18, 2019. [Hood]

Judge Tanner referenced Vouchers checks Nos. 187448-187662 and wire #1288-1292 in the total amount of \$2,956,040.55.

MOTION was made by Commissioner Church: I move we approve the vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **TREASURER'S REPORT:** To hear the Monthly Treasurer's Report. [Jennings]

Leann Jennings, Potter County Treasurer, gave a report to Commissioners' Court.

The Monthly Treasurer's Report was so recognized. See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

Kay Holland, Potter County Human Resources Director, gave an update to Commissioners' Court.

The Insurance Fund Report was so recognized. See Documentation

5. **COUNTY CHOICE SILVER:** To hear a report County Choice Silver and take any action necessary [Holland]

Kay Holland, Potter County Human Resources Director, gave a report to Commissioners' Court on County Choice Silver.

MOTION was made by Commissioner Church: I move we continue with Plan F of the County Silver County Choice Program.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

6. **POTTER COUNTY EXTENSION OFFICE:** To hear an update from Lizabeth Gresham from the Potter County Extension Office. [Murguia]
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Lizabeth Gresham, Potter County Extension Agent, gave an update to Commissioners' Court.

7. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]
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Tyler Andrews and David Blankenship, Andrews and Associates, gave an IT project report to Commissioners' Court.

8. **ONLINE INVESTIGATION SOFTWARE:** To consider and act upon authorizing the following departments to sign agreements with Thomson Reuters for the CLEAR software and to transfer funds from each department to cover the group expense: Collections, County Clerk, County Attorney, District Attorney, Constables and Sheriff. [Hood]
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Sheriff Brian Thomas, Potter County, spoke before Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we authorize the departments Collections, County Clerk, County Attorney, District Attorney, Constables and Sheriff to sign agreements for the CLEAR software and transfer funds as appropriate.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

9. **AMARILLO/POTTER VENUE DISTRICT:** To consider and act upon the reappointment of Terry Wright and Cliff Bickerstaff to serve on the Amarillo Potter Venue District. They both have agreed to serve another two-year term. [Tanner]
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MOTION was made by Commissioner Church: I so move.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

10. **CONTINUING EDUCATION:** To recognize Commissioner Mercy Murguia's County Commissioner Continuing Education 31.00 hours per Section 81.005 of the Local Government code. The LGC Section 81.005 requires 16.00 hours in each calendar year. [Murguia]

Continuing Education for Commissioner Murguia, Potter County Commissioner Pct. 2, was so recognized.

11. **BINGO PROCEEDS.** To consider taking action as required by Occupations Code § 2001.502 in order to receive bingo proceeds from bingo prize fees collected by the Texas Lottery Commission. [Tanner]

MOTION was made by Judge Tanner: I make a recommendation to keep the money in our General Fund.
SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **COMMISSIONERS COURT SCHEDULE FOR 2019-2020 TERM.** To set the court's regular public meeting schedule for fiscal year 2019-2020 pursuant to Local Government Code § 81.005 as the second and fourth Monday of each month at 9:00 a.m. in the Commissioner's courtroom. [Tanner]

MOTION was made by Commissioner Murguia: I make a motion to approve the regularly public meeting schedule for fiscal year 2019-2020 as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **PRPC PROFESSIONAL SERVICES AGREEMENT.** To consider proposal of an inter-local consulting agreement with the Panhandle Regional Planning Commission in relation to the Potter County District Courts building project. [Tanner]

This item was passed.

14. **RECOMMENDATION FOR AWARD RFP 1186-19 FIRE STATION #1:** To consider and act upon awarding RFP 1186-19 Fire Station #1 to the highest ranked proposer. [Fitzpatrick, PSC, Lonning]

Assistant Chief Pat Fitzpatrick, Potter County Fire Rescue, gave an explanation to Commissioners' Court. Chief Richard Lake, Potter County Fire Rescue, and Paul Hare, AIA with Parkhill, Smith and Cooper Inc., spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the Commercial Industrial Builders as our Contractor to build Fire Station #1 for a bid of \$2,373,010.00.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

15. **CHILLER MAINTENANCE:** To consider and act upon approving an agreement for chiller maintenance with West Tech Chill Water Specialist, LLC; at the Santa Fe building in the amount of \$16,794.00, LEC building in the amount of \$10,790.00, Old Courthouse in the amount of \$6,541.00, and the District Courthouse in the amount of 7, 406.00. Contract pricing through TIPS interlocal contract number 18010101. Contract is in effect 10/1/2019- 9/30/2020. [Wade, Lonning]
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Nicholas Wade, Potter County Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the agreement for chiller maintenance with West Tech Chill Water Specialist as presented to the Court.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

16. **RFB 1190-19 BODY TRANSPORT AND INDIGENT CREMATION:** To allow the purchasing agent to open single bid and to consider and act upon the awarding of RFB 1190-19. [Lonning]
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Chris Lonning, Potter County Purchasing Agent, and Ginger Spielbauer, Assistant Potter County Auditor, opened the single bid which was received from Shafer Mortuary Services.

MOTION was made by Commissioner Murguia: I make a motion that we award RFB 1190-19 to Shafer as the single bid.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

17. **TAX RATE FOR FISCAL YEAR 2019-2020.** To adopt a tax rate for fiscal year 2019-2020 of .70100 per \$100.00 valuation for the fiscal year beginning 10-01-2019, consisting of 0.65099 for maintenance and operations and 0.05001 for interest and sinking fund. [Tanner]
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Judge Tanner called for public comment. No public came forward with comment.

MOTION was made by Commissioner Church: I move we approve the M&O rate of 0.65099 and the I&S rate of 0.05001 for a total tax rate of 0.70100.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

18. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. **ROAD AND BRIDGE:**

1. The resignation of Leslie Pringle as summer mower effective October 8, 2019. [Ysaguirre] See Documentation
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MOTION was made by Commissioner Murguia: I make a motion to approve the employment items as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

19. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
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No projects report was given.

20. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 544 (91 female; 0 Childress/Other) 84% felonies and 7% misdemeanors was given by Judge Tanner.

21. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
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Chris Lonning, Potter County Purchasing Agent, gave an update on a current insurance claim.

22. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

Appraisal District Nomination; TIRZ #1; Neighborhood Plan Agreement Update & Financials

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, October 14, 2019, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 23rd day of September, 2019.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy