

1. **APPROVAL OF MINUTES:** Recognize the minutes from the August 12, 2019 Potter County Commissioners' Court.

The minutes from the August 12, 2019 Regular Commissioners' Court meeting were so recognized.

2. **BUDGET AMENDMENTS:** To consider and act upon budget amendments for the fiscal year 2018-2019.

MOTION was made by Commissioner Murguia: I make a motion that we approve the Budget Amendments as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 7 to August 21, 2019. [Hood]

Judge Tanner referenced Vouchers checks No. 187047-187242 and wire #1276-1280 including the amendment giving a total amount of \$3,286,370.02.

MOTION was made by Commissioner Vaughn: I move to approve the vouchers and checks as stated by the County Judge in the amount of \$3,286,370.02.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

4. **TREASURER'S REPORT:** To hear the Monthly Treasurer's Report. [Jennings]

Leann Jennings, Potter County Treasurer, gave a Monthly Treasurer's Report to Commissioners' Court.

The Monthly Treasurer's Report was so recognized.

See Documentation

5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

6. **TAX OFFICE:** To consider and act upon refunds for overpayment of taxes. [Aylor]
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MOTION was made by Commissioner Kelly: I move to approve the tax returns as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

7. **POTTER COUNTY EXTENSION OFFICE:** To hear an update from Jennifer Nickell from the Potter County Extension Office. [Murguia]
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Jennifer Nickell, Potter County Extension Office, gave an Extension Office update to Commissioners' Court.

See Documentation

8. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]
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Tyler Andrews and David Blankenship, Andrews and Associates, gave an IT report to Commissioners' Court.

9. **TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES - TITLE IV-E LEGAL SERVICES CONTRACT:** To consider and act upon the approval of the contract between Potter County and TDFPS and to authorize Judge Tanner to sign the contract. [Hood]
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MOTION was made by Commissioner Murguia: I make a motion that we approve the contract between Potter County and TDFPS and to authorize Judge Tanner to sign.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

10. **BUFFETT-MCCAIN INSTITUTE INITIATIVE – DISTRICT ATTORNEY'S OFFICE:** To consider and act upon for the 47th District Attorney's Office request to authorize the addition of one more Assistant District Attorney position and one more Investigator position to the 47th District Attorney's Office staff. Funding of such positions are provided by the above referenced Initiative. [Sims]
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Randall Sims, 47th District Attorney, Brandi Reed, Family Support Services, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we support the Buffett-McCain Initiative for the 47th District Attorney's office which would supply one additional Assistant District Attorney and one Investigator.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **SCHOOL RESOURCE OFFICER.** To consider and act upon a proposal to add a third school resource officer for River Road ISD, to be staffed by the Potter County Sheriff. [Thomas]
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Sheriff Brian Thomas, Potter County, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve the proposal to add a third school resource officer for River Road ISD to be staffed by the Potter County Sheriff for 1 year.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

12. **DEFERRED COMPENSATION PLAN.** To approve issuance of a Request for Qualifications seeking plan advisor services for Potter County's deferred compensation plan. [Lonning]
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MOTION was made by Commissioner Murguia: I make the motion to approve the RFQ seeking plan advisor services for Potter County deferred compensation, and to follow-up to the full Court to get the backup.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **FORMAL BID #1187-19 JANITORIAL SUPPLIES:** To consider and act upon the award of Formal Bid 1189-19 Janitorial Supplies to various listed vendors with the lowest and best bids. [Wade, Lonning]
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MOTION was made by Commissioner Vaughn: I move to approve the award for Formal Bid 1189-19 Janitorial Supplies to various listed vendors with the lowest and best bid.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

14. **FORMAL BID #1183-19 BODY TRANSPORT AND INDIGENT CREMATION:** To consider and act upon the award of Formal Bid #1183-19 to A to D Mortuary. [Fowler, Lonning]
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MOTION was made by Commissioner Church: I move that we accept Formal Bid #1183-19 body transport and indigent cremation to A to D Mortuary.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

15. **EQUIPMENT PURCHASE (ROAD AND BRIDGE):** To consider and act upon the purchase of John Deere 5058E tractor and John Deere HX7 rotary cutter. Funds to come from capital equipment. [Ysaguirre, Lonning]
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Sebastin Ysaguirre, Potter County Road and Bridge Superintendent, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the purchase of the John Deere 5058E tractor and rotary cutter, funds budgeted.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

16. **BUDGET AND TAX RATE FOR FISCAL YEAR 2019-20:**

- a. Conduct a public hearing on the proposed budget;
 - b. Adoption of the budget;
 - c. Consider for approval the property tax increase of 5.47% reflected in the budget;
 - d. Set dates for two public hearings on the tax rate and confirm a date for a final vote adopting a tax rate. [Hood]
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a. Judge Tanner called for public comment in regards to the proposed budget. No public came forward for comment.

b. MOTION was made by Commissioner Kelly: I make a motion that we approve the budget as presented.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

c. MOTION was made by Commissioner Murguia: I make a motion that we approve the property tax increase of 5.47 reflected in the new budget.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

d. MOTION was made by Commissioner Vaughn: I move to approve the following dates for our two public hearings for the tax and confirm the date for the final vote adopting the tax rate: the first meeting is September 9th, our regular scheduled meeting, and the second meeting will be September 17th at 5:30 p.m.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. INFORMATION TECHNOLOGY:

1. The discharge of Alec Bouncing as User Support Specialist effective August 12, 2019; See Documentation
2. The discharge of Katie Duran as IT Services Coordinator effective August 12, 2019; See Documentation
3. The discharge of Jeffrey Ehrhart as Sr. Network Engineer effective August 12, 2019; See Documentation
4. The discharge of Kirk Farkas as Systems Administrator effective August 12, 2019; See Documentation
5. The discharge of Chelsey Green as Software Engineer effective August 12, 2019; See Documentation
6. The discharge of Steven Hixon as Sr. Applications Engineer effective August 12, 2019; See Documentation
7. The discharge of Michael (Rick) Lewis as Network Engineer effective August 12, 2019; See Documentation
8. The discharge of Martin Magallanes as Sr. Network Engineer effective August 12, 2019; See Documentation
9. The discharge of Brandon Purrington as Manager/Analyst effective August 12, 2019. [Tanner] See Documentation

MOTION was made by Commissioner Vaughn: I move to approve the employment items for 17A.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
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Nicholas Wade, Potter County Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

MOTION was made by Commissioner Murguia: I make a motion to close the Formal Bid for Janitorial Services.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 566 (86 Female; 0 Childress/Other) 85% felonies and 8% misdemeanors was given by Judge Tanner.

Sheriff Brian Thomas, Potter County, spoke before Commissioners' Court.

20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
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Chris Lonning, Potter County Purchasing Agent, presented an insurance claim involving a Potter County Fire Rescue truck.

21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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TIRZ 1 & TIRZ 2 update

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, September 9, 2019, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 26th day of August, 2019.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy