

AUG -8 2019

JULIE SMITH
COUNTY CLERK, POTTER CO.

BY KB DEPUTY

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

AUGUST 12, 2019

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, AUGUST 12, 2019 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Recognize the minutes from the July 22, 2019 Potter County Commissioners' Court.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of July 17, 2019 to August 7, 2019. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **ELECTIONS:** To Order the Constitutional Amendment Election for November 5, 2019. [Huntley]
5. **POTTER COUNTY TAX OFFICE:** To consider and act upon a contract from the Texas Department of Motor Vehicles and Potter County. [Aylor]
6. **POTTER COUNTY TAX OFFICE:** To update the court about the purchase of a TDS CCR-500 Currency Recycler from Tech Data System, Inc. for \$44,977. The yearly maintenance is \$3,700.00. The funds will be coming from the SIT fund. [Aylor]
7. **SHERIFF AND CONSTABLE FEES:** To consider and act upon setting and approving the Sheriff and Constable Fees for Civil Process Service effective January 1, 2020. [Thomas, Johnson, Smith]
8. **COUNTY CLERK – RECORDS ARCHIVE PLAN:** To consider and act upon adopting the County Clerk Records Archive Plan for the 2019-2020 annual budget. [Smith]
9. **DISTRICT CLERK – RECORDS ARCHIVE PLAN:** To consider and act upon adopting the District Clerk Records Archive Plan for the 2019-2020 annual budget. [Snider]
10. **LOCAL GOVERNMENT CORPORATION:** To consider and act upon appointing Judge Tanner for a place on the Local Government Corporation board, replacing Commissioner Murguia. [Tanner]

11. **TEXAS DEPARTMENT OF MOTOR VEHICLES:** To consider and act upon the imposition of calendar year 2020 optional county fees. [Tanner]
12. **FIRE STATION #1 UPDATE:** To hear an update on the Fire Station #1 construction project. [Fitzpatrick]
13. **BURN BAN.** To consider and act upon a proposed burn ban from 08-12-19 through 11-10-19. [Lake]
14. **OFFICIAL BOND.** To recognize and approve official bond and oath of Brooke Burtram Graves, Deputy Potter County Treasurer. [Jennings].
15. **EQUIPMENT PURCHASE (Fire/Rescue):** To consider and act upon the purchase of a Storm Series 2 EBFCC-28-D rescue tool from Advanced Rescue System in the amount of \$8,920.00. Funds to come from capital equipment. [Fitzpatrick]
16. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **ROAD AND BRIDGE:**
 1. The employment of Jason W. Walker as Maintenance Tech as a replacement for Nathan Cristan effective July 29, 2019;
 2. The resignation of Colby Schaefer as Summer Mower effective August 1, 2019;
 3. The resignation of Noah Rice as Summer Mower effective August 15, 2019. [Ysaguirre]
 - B. **COLLECTIONS:**
 1. The pay scale increase for Nicole M. Pacheco as Collections Deputy. [Prado]
17. **BUDGET FOR FISCAL YEAR 2019-2020:**
 - a. To discuss the proposed budget for fiscal year 2019-2020 and take any action necessary
 - b. To announce Monday, 08-26-19 at 9:00 a.m. in commissioners court as the date, time, and place for a public hearing on the budget and approval of a budget, and
 - c. To approve publication of proposed increases of salaries, expenses, and allowances for elected county and precinct officers. [Tanner]
18. **IT SERVICES CONTRACT.** To consider and act upon a proposed contract with Andrews & Associates IT Solutions LLC for provision of information technology services

to Potter County and granting a discretionary exemption to the requirements of section 262.023 of the Texas Local Government Code pursuant to sections 262.024 (a)(2) and (4) of the Local Government Code. [Tanner]

19. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
20. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
21. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
22. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



NANCY TANNER
POTTER COUNTY JUDGE

***** THE COURT WILL RECESS AFTER VOTING ON ALL ITEMS WITH THE EXCEPTION OF #17 AND #18. WE WILL RECONVENE AT 3:00 TO ADDRESS THESE TWO ITEMS.**