

POTTER COUNTY
COMMISSIONERS' COURT AGENDA
JULY 22, 2019

JUL 18 2019

JULIE SMITH
COUNTY CLERK, POTTER CO.

BY [Signature] DEPUTY

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, JULY 22, 2019 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Recognize the minutes from the July 8, 2019 Potter County Commissioners' Court.
2. **BUDGET AMENDMENTS:** To consider and act upon budget amendments for the fiscal year 2018-2019.
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of July 3 to July 17, 2019. [Hood]
4. **TREASURER'S REPORT:** To hear the Monthly Treasurer's Report and the Quarterly Investment Report. [Jennings]
5. **NLNE-NO LIMITS NO EXCUSES:** To hear a presentation from Leeann Overstreet on the No Limits No Excuses program and to take any action necessary. [Tanner]
6. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
7. **FORMAL PROPOSAL #1185-19 INSURANCE STOP LOSS AND OTHER EMPLOYEE INSURANCE BENEFITS:** To hear a report from Insurance Advisory Committee/Holmes Murphy, consider and act upon the following award recommendations, and authorize the County Judge to sign all final agreements as they become available. [Holland]
 - a. Consider and act upon Inter Local Agreement with City of Amarillo for Group Health Insurance;
 - b. Award Formal Proposal #1185-19, for Medical Insurance Stop Loss
 - c. Award RFP for Dental Insurance;
 - d. Award RFP for basic life, dependent life, voluntary life and AD&D;
 - e. Award RFP for ACA;
 - f. Award RFP for COBRA;
 - g. Consider and act upon Vision Renewal;
 - h. Consider and act upon Medical Plan Design Recommendations;
 - i. Set Medical Plan funding levels for FY 19-20 (Insurance Advisory Committee/Holmes Murphy.

8. **HUMAN RESOURCES DEPARTMENT:** To consider and act upon the purchase of a conference table and six chairs totaling \$2,006.50 for Human Resources to come from equipment repair and replacement. [Holland]
9. **ENTERPRISE FLEET MANAGEMENT:** To consider and act upon approving the pre-order of police package vehicles for the Sheriff's office. Funds from the County Federal Forfeiture Account. [Hood]
8. **POLICY MANUAL:** To consider and act upon a proposed amendment to the vacation leave provisions of the Potter County Policy and Procedure Manual. [Tanner]
9. **POLICY MANUAL:** To consider and act upon a proposed amendment to the sick leave provisions of the Potter County Policy and Procedure Manual. [Tanner]
10. **A to D MORTUARY CONTRACT.** To consider and act upon a proposed 30 day extension of the County's contract with A to D Mortuary Services. [Tanner]
11. **RFP 1184-19 FACILITIES JANITORIAL SERVICES:** To consider and act upon awarding Formal Proposal 1184-19 to SMI Facility Services as the lowest and best responsive vendor. [Wade, Lonning]
12. **COUNTY BUDGET:** To convene a budget workshop meeting in the Commissioners' Courtroom for review and discussion of departmental budget submissions for the County's 2019-2020 general fund budget and to take any action necessary.
13. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **ROAD AND BRIDGE:**
 1. The resignation of Dennis Miller as summer mower effective July 8, 2019.
 - B. **MAINTENANCE AND FACILITIES:**
 1. The hiring of Zachary S. Townsend as Maintenance I as a replacement for Nicholas Hartman effective July 24, 2019.
 2. The hiring of Sam Meza as Maintenance Technician II as a replacement for Jason Phillips effective July 24, 2019.
 3. The hiring of Cory-Lee Davis as Maintenance Technician I as a replacement for Rene Lastra effective July 24, 2019.
 4. The salary increase for Pedro Christopher Serna, Assistant Director of Facilities and Maintenance effective July 24, 2019.

5. The resignation/retirement of David Quintana as Floor Technician III effective August 28, 2019.

14. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
15. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
16. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
17. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
18. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



NANCY TANNER
POTTER COUNTY JUDGE