

POTTER COUNTY

COMMISSIONERS' COURT AGENDA

JUNE 10, 2019

FILED FOR RECORD  
POTTER COUNTY, TEXAS  
AT 2:32 P M

JUN -6 2019

JULIE SMITH  
COUNTY CLERK, POTTER CO.  
BY JPS DEPUTY

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, JUNE 10, 2019 at 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the May 28, 2019 Potter County Commissioners' Court meeting and the May 29, 2019 Special Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of May 22, 2019 through June 5, 2019. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **PAYROLL AND OTHER BILLS:** To consider and act upon an order authorizing disbursement of payroll and payment of other bills as allowed by Senate Bill 354 of the 86<sup>th</sup> Legislature. [Hood]
5. **JURY PLAN:** To consider and act upon approving the "Jury Selection Plan" as proposed by the District Court Judges in and for Potter County, Texas. [Snider]
6. **TRANE ENERGY AUDIT:** To hear a report from Leland Dixon regarding the Trane Energy Audit and take any action necessary. [Wade, Tanner]
7. **INSURANCE RENEWAL REPORT:** To hear a report on insurance premiums for the renewal period of July 1 2019 – June 30 2020 from insurance agent Steve Lapp. To recognize the report and approve payment of invoices. [Lapp, Lonning]
8. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
  - A. **MAINTENANCE AND FACILITIES:**
    1. The resignation of Lawrence E. Baca and Custodian II effective May 22, 2019. [Wade]

**B. ROAD AND BRIDGE:**

1. The transfer of Garland "Gene" Gaston from Summer Mower to Maintenance Tech with salary increase and full time position effective June 9, 2019. [Ysaguirre]
2. The resignation of Joshua Lowe as Equipment Operator effective June 6, 2019.

**C. ELECTIONS:**


1. The termination of Lynda Humphrey as Seasonal Elections Deputy effective May 4, 2019.

**D. EXTENSION OFFICE:**

1. The hiring of Stephanie Swindell as Office Manager as a replacement for Verna Wagner effective June 5, 2019.
2. A payscale increase for Bonny Cunningham based on her 6 to 9 month evaluation effective May 24, 2019.

9. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
10. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
11. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
12. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
13. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**

  
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**NANCY TANNER  
POTTER COUNTY JUDGE**