

1. **APPROVAL OF MINUTES:** Recognize the minutes from the April 8, 2019 Potter County Commissioners' Court – Government Day and the April 11, 2019 Special Commissioners' Court meeting.

The minutes from the April 8, 2019 Regular Commissioners' Court meeting – Government Day – and the April 11, 2019 Special Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of April 3, 2019 to April 17, 2019. [Hood]

Judge Tanner referenced Vouchers checks Nos. 185478-185674 and wire transfers 1224-1229 in the total amount of \$1,507,695.59.

MOTION was made by Commissioner Church: I move we approve Vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

Commissioner Murguia is out of the room for this item.

Kay Holland, Potter County Human Resources Director, spoke before Commissioners' Court.

The Insurance Fund Report was so recognized.

See Documentation

4. **NATIONWIDE 457:** To consider and act upon Nationwide 457 Fixed Account Changes. [Holland]

Commissioner Murguia is out of the room for this item.

Kay Holland, Potter County Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve Nationwide 457 Fixed Account Changes for the recommendation for Option 1.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

5. **INSURANCE ADVISORY COMMITTEE:** To hear a report from the Insurance Advisory Committee on 2019-2020 plan year and take any action necessary. [Insurance Advisory Committee, Holmes Murphy]

Kay Holland, Potter County Human Resources Director, and Julie Rickman, Senior Client Service Consultant at Holmes Murphy & Associates, gave a report to Commissioners' Court.

No action was taken on this item.

See Documentation

6. **TREASURER'S REPORT:** To hear a report on the Monthly Treasurer's Report. [Jennings]
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Leann Jennings, Potter County Treasurer, gave a monthly report to Commissioners' Court.

The Monthly Treasurer's Report and Quarterly Investment Report were so recognized.

See Documentation

7. **TIRZ #1:** To receive and comment upon a report from TIRZ #1 regarding its approval of a 90 percent property tax rebate annually for fifteen years for 600 S. Tyler Street. [Andrew Freeman]
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Andrew Freeman, Director of Economic Development with City of Amarillo, and Aaron Emerson with Gaut-Whittenburg-Emerson Commercial Realtors, gave a report to Commissioners' Court.

No action was taken on this item.

See Documentation

8. **RESOLUTION REGARDING ST. ANTHONY'S DEVELOPMENT:** To act on a proposed resolution supporting a housing tax credit application for The Commons at St. Anthony's development project. [Vaughn]
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MOTION was made by Commissioner Vaughn: I would like to move to approve the Resolution to support efforts for The Commons at St. Anthony's development project.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

9. **DONATION OF FUNDS:** To accept a donation of \$250 from the Texas Off-Roaders Association to be used for estray related services. [Capt. Coffee]
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Captain John Coffee, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we accept the donation of \$250 from the Texas Off-Roaders Association to be used for estray related services.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

10. **POTTER COUNTY GOVERNMENT DAY:** To recognize all the Potter County staff that hosted the sixth Annual Potter County Government Day. [Murguia]
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The Government Day Committee was so recognized. See Documentation

11. **VEHICLE INSURANCE PABTU:** To consider and act upon the insurance coverage of a vehicle for PABTU. The vehicle is on loan from NICB. [McBroom]

Mr. McBroom, NICB, gave an explanation to Commissioners; Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve insurance coverage for a vehicle from PABTU, as presented, on loan for one year.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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12. **FIRE STATION 1:** To receive a report from Fire & Rescue and Parkhill Smith & Cooper regarding schematic design and opinion of probable cost for construction of Fire Station 1, and to consider approval of committee recommendation to proceed with detailed design development. [Chief Lake; Paul Hare and Nichole Carroway with PCS]

Chief Richard Lake, Potter County Fire Rescue, gave an explanation to Commissioners' Court. Paul Hare and Nichole Carroway, Parkhill Smith & Cooper, gave a schematic design presentation to Commissioners' Court.

MOTION was made by Judge Tanner: I make a motion that we approve of the committee recommendation to proceed with detailed design development.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

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13. **NATIONAL CONSTABLE/MARSHAL OF THE YEAR:** To recognize Constable Georgia Estrada as the National Constable/Marshal of the Year presented by National Constables & Marshals Association. [Murguia]

Georgia Estrada, Potter County Constable Pct. 2, was recognized by Commissioners' Court as National Constable/Marshal of the Year.

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14. **LEGACY RANCH UNIT NO. 1:** To consider and accept upon the roadways within Legacy Ranch Unit No. 1 for future maintenance purposes. [Ysaguirre]

Sebastin Ysaguirre, Potter County Road & Bridge Superintendent, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve and accept the roadways within Legacy Ranch Unit 1 and Prairie South Unit 2.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

15. **PRAIRIE SOUTH IN BUSHLAND:** To consider and act upon accepting the new roads in Prairie South-Bushland for future maintenance purposes. [Ysaguirre]

Sebastin Ysaguirre, Potter County Road & Bridge Superintendent, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve and accept the roadways within Legacy Ranch Unit 1 and Prairie South Unit 2.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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16. **SERVICES PURCHASE County Clerk:** To consider and act upon the purchase of services from Kofile for scanning, imaging, and indexing of various County Clerk records. Total project amount \$330,134.34 to be paid over 3 years, \$110,044.79 each year. To be purchased under TXMAS contract #18-3602 funds budgeted. [J. Smith, Lonning]

MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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17. **EQUIPMENT PURCHASE Detention Center:** To consider and act upon the purchase and install of a Schneider Electric EcoStruxure Building Operation system from Control Technologies. Total amount \$145,425.00, purchased under sole source funds budgeted. [Chief Johnson, Lonning]

Chief David Johnson, Potter County Sheriff's Office, and Nicholas Wade, Potter County Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve the purchase and install of a Schneider Electric EcoStruxure Building Operation system from Control Technologies. Total amount \$145,425.00, purchased under sole source, funds budgeted.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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18. **EQUIPMENT INSURANCE SHERIFF OFFICE:** To consider and act upon the liability insurance coverage of a drone for the Sheriff's Office. Drone purchase from forfeiture funds. [Captain Coffee, Lonning]

Sheriff Brian Thomas, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.
Motion carried by 5-0 vote.

19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. **MAINTENANCE AND FACILITIES:**

1. The transfer of James Haskins as Mechanic Technician III as a replacement for Chris Serna effective April 24, 2019. [Wade]
See Documentation
2. The pay increase for Nicholas Wade as Director of Facilities.
[Tanner] See Documentation

MOTION was made by Commissioner Vaughn: I move to approve the employment items as stated by the County Judge.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]

Nicholas Wade, Potter County Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

No action was taken.

21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 498 (78 female; 0 Childress/Other) was given by Sheriff Thomas.

22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.

No insurance items were presented.

23. **CLOSED MEETING:** To convene a closed meeting pursuant to Texas Government Code Section 551.076 to deliberate a security audit and the deployment or specific occasions for Implementation of security personnel, procedures, or devices. [Tanner, Huntley]

Commissioners' Court went into Closed Meeting at 9:05 a.m. and returned to Open Meeting at 9:35 a.m.

No action was taken in Closed Meeting.

24. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

25. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

ADDENDUM

1. **SANTA FE COOLING TOWER PROPOSAL ADD ON OPTION 2:** To consider and act upon the addition of \$15,770.00 for option 2 on the Santa Fe Cooling Tower Replacement Proposal. Funds to be paid out of the Santa Fe building repair account. [Wade]

Nicholas Wade, Potter County Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Judge Tanner: I make a motion we approve the additional \$15,770.00 for option 2 on the Santa Fe Cooling Tower Replacement Proposal. Funds to be paid out of the Santa Fe building repair account.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, May 13, 2019, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 22nd day of April, 2019.

Julie Smith, Potter County Clerk

By: *Stephanie Jenke*, Deputy

