

MAR 21 2019

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY Jsw DEPUTY

POTTER COUNTY
COMMISSIONERS' COURT AGENDA
MARCH 25, 2019

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, MARCH 25, 2019, AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Recognize the minutes from the March 11, 2019 Potter County Commissioners' Court and the March 13, 2019 Special Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 6, 2019 to March 20, 2019. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **TREASURER'S REPORT:** To hear a report on the Monthly Treasurer's Report. [Jennings]
5. **NEIGHBORHOOD PLANNING:** To recognize quarterly reports from the City of Amarillo regarding County funds contributed to the Neighborhood projects. [Murguia, Hood]
6. **RESOLUTION-U.S. CENSUS BUREAU- 2020:** To consider and act upon a Resolution supporting the U.S. Census Bureau for the 2020 Census. [Tanner]
7. **CJCA CONFERENCE:** To hear an update on the 90th Annual West Texas County Judges and Commissioners Association Conference to be held in Amarillo on April 23-26, 2019 at the Amarillo Civic Center. [Church]
8. **CHANGE FUND:** To consider and act upon increasing the change fund for Justice of the Peace, Precinct #2 from \$100.00 to \$200.00 as allowed by LGC 130.902 [Taylor, Hood]
8. **CERTIFICATE OF COMPLETION:** To recognize the 2018 Certificates of Compliance for Continuing Education, Public Funds Investments and Certificate of Membership in the County Investment Academy for 2018. [Jennings]
9. **JUROR INFORMATION MANAGEMENT SYSTEM:** To consider and act upon a request to upgrade to the current jury software (i-jury) to JIMS, Juror Information Management System at a cost of \$16,115.00. Money to come from equipment repair and replacement account - 110.1150.76520.2250.0000 [Snider]

10. **TEXAS ASSOCIATION OF COUNTIES:** To consider and act upon the CIRA service agreement regarding the Potter County website. [Duran, Purrington]
11. **EVENT PARKING MANAGEMENT PROPOSALS.** To consider and act upon parking lot management proposals submitted by Rick Korsmo d/b/a Pro Property Maintenance for management of after-hours event parking on the county-owned lots at 6th and Fillmore and 6th and Pierce. [Nicholas Wade]
12. **VEHICLE INSURANCE SHERIFF’S OFFICE:** To consider and act upon the insurance coverage of an undercover vehicle for the Sheriff’s Office. Vehicle purchase from forfeiture funds. [Captain Coffee, Lonning]
13. **EQUIPMENT PURCHASE SHERIFF’S OFFICE:** To consider and act upon the purchase of digiTICKET electronic ticketing solution. Total equipment and software service cost for a 3 years \$123,200.00. Purchased under sole source. Funds to come from Federal Forfeiture Account and JP3 IT budget. [Chief Johnson, Judge Jackson, Lonning]
14. **DEPOSITORY CONTRACT TREASURER:** To consider and act upon authorizing the Purchasing Department to advertise a request for applications for a bank depository. [Jennings, Lonning]
15. **FUNDING FOR THE DISTRICT COURTS BUILDING PROJECT:** To discuss and consider all matters incident and related to the issuance and sale of the “Potter County, Texas, Certificates of Obligation, Series 2019”, including the adoption of an order authorizing the issuance of such certificates of obligation. [Hood, Tanner]
16. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **RECORDS MANAGEMENT:**
 1. The retirement of Ronda Johnson as Microfilm Clerk effective March 29, 2019. [Hanna]
 - B. **ELECTIONS**
 1. The hiring of Lynda Humphrey as temporary deputy clerk as a replacement of Shelly Morgan effective April 1, 2019. [Huntley]
 - C. **MAINTENANCE AND FACILITIES:**
 1. The transfer of Pedro Chris Serna as Mechanic Technician III to Assistant Director of Facilities effective March 24, 2019. [Wade]

D. ROAD AND BRIDGE:

1. The transfer of Eddie Esparza as Crew Leader to Operator I effective March 19, 2019;
 2. The transfer of Danny McKillip as Operator I to Crew Leader effective March 19, 2019 as a replacement for Eddie Esparza. [Ysaguirre]
17. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
18. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
19. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



**NANCY TANNER
POTTER COUNTY JUDGE**