

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the November 25, 2019 Potter County Commissioners' Court.

The minutes from the November 25, 2019 Regular Commissioners' Court meeting were so recognized.

2. **BUDGET AMENDMENTS:** To consider and act upon budget amendments for the fiscal year 2019-20.

MOTION was made by Commissioner Church: I move we accept the budget amendments as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of November 20 to December 4, 2019. [Hood]

Judge Tanner referenced Vouchers checks Nos. 188564-188733 and wire transfers 1324-1332 in the corrected total amount of \$3,541,709.08.

MOTION was made by Commissioner Kelly: I move to approve the Vouchers as presented.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Report was so recognized.

See Documentation

5. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]

David Blankenship and Tyler Andrews, Andrews and Associates, provided an IT projects report to Commissioners' Court.

6. **ELECTIONS:** To present and discuss the contract with the City of Amarillo for the May 2, 2020 City Bond Election. [Huntley]

Melynn Huntley, Potter County Elections Administrator, provided an update on the contract with the City of Amarillo.

No action was needed or taken on this item.

See Documentation

7. **POTTER COUNTY FIRE RESCUE:** To consider and act upon the Interlocal Agreement for Fire Training Facility Access and Use. [Lake]
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Chief Richard Lake, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the Interlocal Agreement for Fire Training Facility Access and Use with the City of Amarillo.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

See Documentation

8. **COUNTY PROPERTY AT 9TH AND JACKSON:** To discuss and make any decision necessary on sale of two lots owned by the county at that location. [Church]
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This item was passed – no action was taken.

9. **EQUIPMENT PURCHASE (RECORDS MANAGEMENT):** To consider and act upon the purchase of Mekel Mach 5 microfilm scanner. To be purchased from Crowley under sole source, total cost \$60,055.00 funds budget. [Hanna]
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MOTION was made by Commissioner Church: I move we approve the purchase of the Mekel Mach 5 microfilm scanner for the Records Management Department in the amount of \$60,055.00.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

See Documentation

10. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. **FACILITIES MAINTENANCE:**

1. The employment of Teresa Langford as Custodian I as a replacement for Pamela Porter, effective December 9, 2019. [Wade] See Documentation
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MOTION was made by Commissioner Kelly: I move to approve of the employment items as specified by the Judge.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

11. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
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Nicholas Wade, Potter County Facilities Maintenance Director, provided an update to Commissioners' Court on various Potter County projects.

12. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 511 (80 Female; 0 Childress/Other) 87% felonies and 8% misdemeanors was given by Judge Tanner.

13. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
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No County insurance items were presented.

14. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

15. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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No agenda items were given.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, December 23, 2019, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 9th day of December, 2019.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy