

NOV 21 2019

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY AH DEPUTY

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

November 25, 2019

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, NOVEMBER 25, 2019 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the November 12, 2019 Potter County Commissioners' Court and the November 14, 2019 Special Meeting of the Commissioners' Court.
2. **BUDGET AMENDMENTS:** To consider and act upon budget amendments for the fiscal year 2018-2019. [Hood]
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of November 6 to November 20, 2019. [Hood]
4. **TREASURER'S REPORT:** To hear the Monthly Treasurer's Report. [Jennings]
5. **TIRZ #2:** To receive and comment upon a report from TIRZ #2 regarding its approval of a 10-year property tax rebate for the Toot'n Totum Travel Center located at 7909 E. IH 40. [Freeman]
6. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
7. **WELLNESS COMMITTEE:** To hear a report and recommendation from the Wellness Committee on an Employee Wellness Strategy and take any action necessary. (Holland, Rickman)
8. **TECHSHARE:** To consider and act upon the 2020 TechShare.Prosecutor Resource Sharing Addendum. [Hood]
9. **FLEET GAS CARDS:** To consider and act upon transferring to WEX Fleet cards to allow integration of information with our Enterprise lease program. [Hood]
10. **TAX ROLL:** To consider and act upon the approval of the Potter County Tax Roll for the 2019 tax year. [Aylor]
11. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]

12. **COUNTY COURTHOUSE RE-WIRE PROJECT:** To consider and act upon the re-wiring of the County Clerk's network and phones. Work to be performed by Premier Alarm Solutions, total amount \$14,957.66. Funds to be determined. [David Blankenship, Hood]
13. **FIRE STATION #1 UPDATE:** To hear and update on the construction of fire station #1. [Fitzpatrick, Chief Lake]
14. **SECURITY OFFICERS.** To consider a request from the Potter County Attorney to staff two non-paid law enforcement officers for security in CPS court and other duties as needed [Brumley].
15. **EMPLOYEE APPRECIATION:** To consider and act up the expenditure of funds to assist with food for the benefit of the County employee annual Christmas dinner being held on December 12, 2019. Expenditure not to exceed \$200.00. [Smith, Hanna]
16. **JURY PLAN:** To consider and act upon approving the "Amended Jury Selection Plan" as proposed by the District Court Judges in and for Potter County, Texas. [Snider]
17. **TRANSFER OF INVENTORY:** To transfer a 2010 Freightliner truck cab and chassis to the Potter County Sheriff Department's inventory and remove from the Potter County Road & Bridge inventory. The pro-patch portion of this vehicle will be removed from chassis and sent to auction. [Ysaguirre]
18. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **ELECTIONS:**
 1. The payscale increase for Chandra Hill as well as the increase of hours worked (now 20 hours per week). [Huntley]
 - B. **MAINTENANCE AND FACILITIES:**
 1. The employment of Paul Gabriel Escoto as Custodian I as a replacement for Carmen Salas effective November 24, 2019.
19. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County projects and to take any action necessary. [Wade]
20. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
21. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.

22. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



**NANCY TANNER
POTTER COUNTY JUDGE**