

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the October 28, 2019 Potter County Commissioners' Court.

The minutes from the October 28, 2019 Regular Potter County Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 23 to November 6, 2019. [Hood]

Judge Tanner referenced Vouchers checks Nos. 188161-188381 and wire transfers #1309-1312 for a total amount of \$4,231,544.99.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

4. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]

David Blankenship, Andrews and Associates, gave a report to Commissioners' Court on the current status of IT projects.

5. **SAVNS MAINTENANCE GRANT CONTRACT:** To consider and act upon the approval of the Statewide Automated Victim Notification Service grant contract with the Office of the Attorney General of Texas and to authorize Judge Tanner to sign the Service Agreement Renewal Notice and the Maintenance Contract. [Hood]

MOTION was made by Commissioner Murguia: I make a motion that we approve the Statewide Automated Victim Notification Service grant as presented to the Court.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

6. **COUNTY HOLIDAY:** To consider and act upon changing the days off for the 2019 Christmas leave for county employees from December 25 and 26, 2019 to December 24 and 25, 2019. This is for the 2019 year only. [Smith]

MOTION was made by Commissioner Vaughn: I move to approve of the proposal as stated - for 2019 only.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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7. **LONGEVITY PAY:** To consider and act upon longevity pay as allowed by Government Code Sec. 659.0445 (d), to be effective 10-1-19, and to adjust the budget as necessary. [Sirmon]

Judge Pam Sirmon, 320th District Court, gave an explanation to Commissioners' Court.

No action was taken on this item.

See Documentation

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8. **REGULATION OF DISCHARGE OF FIREARMS - DISCUSSION ONLY.** To hear public discussion regarding §235.022 of the Local Government Code which authorizes county regulation or prohibition of discharge of firearms on lots within a subdivision that are 10 acres or smaller and located in the unincorporated area of Potter County. [Thomas, Brumley, Latimer]

Scott Brumley, Potter County Attorney, and Sheriff Brian Thomas, Potter County, gave an explanation to Commissioners' Court.

Judge Tanner called for public comment and the following came before Commissioners' Court:

- 1) Diana Hathaway, Licensed Attorney with US Law Shield
- 2) Jay Smith, 19200 Saginaw, Canyon, Texas, Owner of the gun range in question at 4840 Echo St. Amarillo, Texas – provided a power point presentation on the gun range
- 3) Jesse Vdari, Panhandle Street, Amarillo, Texas
- 4) Gary Hugg, 7200 Cat Creek, Amarillo, Texas
- 5) Raymond Duran, 1414 Knight, Amarillo, Texas
- 6) Colton Campbell, 2329 East Loop 335 N. Amarillo, Texas

Discussion was held – no action was taken on this item.

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9. **PABTU:** To consider and act upon the approval of:

- a. The Texas Department of Public Safety “Interlocal Agreement” with the Panhandle Automobile Theft & Burglary Unit. (Sims, McBroom)

- b. Insurance coverage for a vehicle that National Insurance (NICB) has loaned to the Panhandle Automobile Theft & Burglary Unit. (Sims, McBroom)
- c. The State Farm Grant of \$8,600 to the Panhandle Automobile Theft & Burglary Unit to be used for advertising. (Sims, McBroom)

Randall Sims, 47th District Attorney, gave an explanation to Commissioners' Court. Patrick McBroom, Amarillo Police Department, appeared before Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the Interlocal Agreement with the Panhandle Auto Theft & Burglary Unit and the Texas Department of Public Safety, to approve the Insurance coverage for the National Insurance for the vehicle to be loaned to the Panhandle Auto Theft & Burglary Unit, and to recognize the State Farm Grant of \$8,600.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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10. **VETERAN'S MENTAL HEALTH GRANT:** To consider and act upon the approval of the Potter County Commissioner's Court by taking action on a resolution to authorize the submission of a grant application to the Texas Veterans Commission (TVC) under the 2020-2021 Veterans Mental Health Grant and designating the 47th District Attorney to act as the County's Authorized Official in all matters pertaining to the county's participation in this grant Program. [Sims]

Randall Sims, 47th District Attorney, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve the approval of the Potter County Commissioner's Court by taking action on a resolution to authorize the submission of a grant application to the Texas Veterans Commission (TVC) under the 2020-2021 Veterans Mental Health Grant and designating the 47th District Attorney to act as the County's Authorized Official in all matters pertaining to the County's participation in this grant. (\$30,000.00)

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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11. **EQUIPMENT PURCHASE (District Court 320):** To consider and act upon the purchase of HON Desk. To be purchased from Office Wise, total cost \$1,513.77 funds to come from equipment repair maintenance. [Lonning]

Judge Pam Sirmon, 320th District Court, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the purchase of the desk for the 320th District Court, funds to come from the Equipment Repair and Replace Account.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **EQUIPMENT PURCHASE (RECORDS MANAGEMENT):** To consider and act upon the purchase of Meikel Mach 5 microfilm scanner. To be purchased from Crowley under sole source, total cost \$60,055.00 funds budget. [Hanna]
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No action was taken on this item.

See Documentation

13. **EQUIPMENT PURCHASE (FIRE RESCUE):** To consider and act upon to purchase the following items. Funds to be determined [Fitzpatrick, Chief Lake]
- a. 28 – Panasonic Toughbooks computers with accessories. Purchased from CDW-G under National IPA Contract, total amount \$153,115.47.
 - b. 24 – NetCloud MA5-09000 mobile routers with antennas. Purchased from GTS Technology under DIR contract total purchase amount \$31,069.80.
 - c. Install of above equipment in to 24 fire rescue vehicles. Purchase from Panhandle Warning Equipment, total amount \$4,800.00.
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Chief Richard Lake, and Assistant Chief Pat Fitzpatrick, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve the purchase of the following items and funds to be from the CAD: 28 Panasonic Toughbooks computers with accessories purchased from CDW-G under National IPA Contract, total amount of \$153,115.47, 24 NetCloud MA5-09000 mobile routers with antennas purchased from GTS Technology under the DIR contract total amount \$31,069.80, and Install of above equipment to the 24 fire rescue vehicles purchased from Panhandle Warning Equipment, for the amount of \$4,800.00, that's a total of \$188,985.27.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

14. **COPIER LEASE PROGRAM:** To consider and act upon approving the copier lease contract with Tascosa Office Machines. Under interlocal agreement with the City of Amarillo. [Lonning]
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MOTION was made by Commissioner Murguia: I make a motion that we approve the contract with Tascosa Office Machines under the Interlocal with City of Amarillo.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

15. **FORMAL BID 1191-19 (PURCHASING):** To consider and act upon the award of Formal Bid #1191-19 re-location of city sanitary and water utilities to West Texas Utility Contractors as lowest and best bids. Total amount \$207,040.00. [Wade, Lonning]
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MOTION was made by Commissioner Church: I move we award the Formal Bid #1191-19 the re-location of city sanitary and water utilities to West Texas Utility Contractors for an amount of \$207,040.00, coming from the District Courts Building Fund.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

16. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
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No County Projects Report was given.

17. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 533 (85 female; 0 Childress/Other) 86% felonies and 8% misdemeanors was given by Judge Tanner.

18. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
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Chris Lonning, Potter County Purchasing Agent, presented a claim involving a Facilities Maintenance vehicle.

19. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

20. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, November 25, 2019, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 12th day of November, 2019.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy