

OCT 24 2019

JULIE SMITH  
COUNTY CLERK, POTTER CO.

BY JA DEPUTY

**POTTER COUNTY  
COMMISSIONERS' COURT AGENDA**

**October 28, 2019**

**THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, OCTOBER 28, 2019 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.**

1. **APPROVAL OF MINUTES:** To recognize the minutes from the October 14, 2019 Potter County Commissioners' Court.
2. **BUDGET AMENDMENTS:** To consider and act upon budget amendments for the fiscal year 2019-2020.
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 9 to October 23, 2019. [Hood]
4. **ELECTIONS:** To consider and act upon supporting a Joint Primary Election and Joint Primary Runoff Election between the Republican and Democratic Parties for the March 3, 2020 Primary Election and May 26, 2020 Primary Runoff Election. [Huntley]
5. **TREASURER'S REPORT:** To hear:
  - a. The Monthly Treasurer's Report. [Jennings]
  - b. The Quarterly Investment Report;
  - c. To consider and act upon Financial Northwest Companies, Samuel E. Vaughn, as an approved broker;
  - d. To consider and act upon the 2020 Investment Policy. [Jennings]
6. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
7. **WORKERS' COMPENSATION INSURANCE:** To consider and act upon renewing Workers' Compensation insurance with Deep East Texas for the amount of \$179,499.00 for the period of November 1, 2019 through September 30, 2020. This is the second year of a five year guaranteed annual contribution. This fee also includes the fee for Fairly Group as the County's broker to be paid separately by the County. (Lonning, Holland, Lapp)
8. **REGIONAL PUBLIC DEFENDER FOR CAPITAL CASES-INTERLOCAL AGREEMENT:** To consider and act upon renewal of an interlocal agreement with Lubbock County to participate in the Regional Public Defender Program. [Sims]

9. **BUFFETT-MCCAIN INSTITUTE:**

- a. To consider and act upon approving the Buffett-McCain Institute Initiative Agreement with the 47th District Attorney's Office;
- b. To consider and act upon approving the Buffett-McCain Institute Initiative – 47<sup>th</sup> District Attorney's Office Budget. [Sims]

10. **SECURITY TRAINING SOFTWARE PURCHASE (IT):** To consider and act upon the purchase of security awareness training subscriptions for 525 users. To be purchased from Andrews and Associates, funds budgeted from software purchases. [David Blankenship]

11. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]

12. **POTTER COUNTY EXTENSION OFFICE:** To hear an update from Megan Eikner from the Potter County Extension Office. [Murguia]

13. **TIRZ #1:** To discuss the search for a new member to the TIRZ #1 board. [Church]

14. **POTTER RANDALL APPRAISAL DISTRICT:** To consider and act upon the appointment of Lelan Callaway to the PRAD board as a replacement for Gilbert Guzman. [Church]

15. **SUBDIVISION PLAT APPROVAL.** To consider for approval, a subdivision plat submitted for Ag Producers Co-op Unit No. 1 for the sole purpose of creating a sanitary control easement (no public roads). [Daryl Furman, Furman Land Surveyors]

16. **TAX ABATEMENT REQUEST.** To receive public comment upon, and to consider and act upon on an application and proposed agreement for property tax abatement under Chapter 312 of the Texas Tax Code for the following proposed project:

Property Owner: Amarillo Economic Development Corporation

Applicant for Tax Abatement: Bovina Burger LLC, an Idaho limited liability company (real property), and SSI Foods LLC, an Idaho limited liability company (personal property)

Reinvestment Zone: No. 10 (17.10 acres in Amarillo EDC's CenterPort Business Park)

Anticipated Improvements: Construction of a 75,000 + square foot meat production and processing facility, and installation of meat production and processing equipment and related facilities.

Estimated Cost of the Improvements: Facility: \$19,000,000; Equipment \$23,000,000 (Total: \$42,000,000)

17. **RESOLUTION-TEXAS INDIGENT DEFENSE COMMISSION:** To consider and act upon a resolution for the 2020 Indigent Defense Formula Grant Program. [Hood]
18. **REGULATION OF DISCHARGE OF FIREARMS – DISCUSSION ONLY:** To hear discussion regarding §235.022 of the Local Government Code which authorizes county regulation or prohibition of discharge of firearms on lots within a subdivision that are 10 acres or smaller and located in the unincorporated area of Potter County. [Fowler, Thomas].
19. **EQUIPMENT PURCHASE (DISTRICT CLERK):** To consider and act upon the purchase of judicial system interactive mobile messaging system. To be purchased from Judicial Systems Inc., total cost \$15,335.00 funds budget. [Snider, Parsons]
20. **EQUIPMENT PURCHASE (FIRE RESCUE):** To consider and act upon to purchase the following items. Funds to come from CAD. [Fitzpatrick]
  - a. 1 – Precor 835 AMT motion trainer. Purchased from Marathon Fitness under Buy Board contract, total amount \$6,946.50.
  - b. 1 – Inspire fitness machine with accessories, 3 – Octane Fan Bikes, 4 – Pro-Club benches, 4 – Polar heart rate transmitter, Rubber Hex dumbbells, and set up. Purchased from Fitness Specialist under sole source, total purchase amount \$19,193.73.
  - c. 3 – Indoor rower model D. Purchase from Concept 2 under Buy Board contract, total amount \$2,685.00.
21. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]
22. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
23. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
24. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
25. **AGENDA ITEMS:** To receive agenda items for the next Commissioners’ Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE**

**FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**



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**NANCY TANNER  
POTTER COUNTY JUDGE**