

POTTER COUNTY

OCT 10 2019

COMMISSIONERS' COURT AGENDA

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY  DEPUTY

OCTOBER 14, 2019

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, OCTOBER 14, 2019 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the September 23, 2019 Potter County Commissioners' Court.
2. **BUDGET AMENDMENTS:** To consider and act upon budget amendments for the fiscal year 2019-2020.
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of September 18 to October 9, 2019. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **IT UPDATE:** To hear a report on the current status of IT projects. [Andrews]
6. **LEC CONSTRUCTION FUNDS:** To consider and act upon transferring funds remaining from the LEC construction project to the Interest & Sinking Fund to be used for payments on the debt. [Hood]
7. **NEIGHBORHOOD PLANNING:** To recognize the financial report for the Neighborhood Planning projects for the quarter ended 6-30-19. [Murguia]
8. **ODYSSEY SOFTWARE:** To consider and act upon migrating the Odyssey software from an enterprise environment to a SaaS environment and to request a budget adjustment of \$91,000 from designated funds in the Capital Projects fund to Software Maintenance. Funds Budgeted. [Smith]
9. **COUNTY CLERK:** To consider and act upon the purchase of Granicus Peak Agenda Management software. Funds budgeted. (Smith)
10. **PABTU:** To consider and act upon the approval of the Randall County memorandum of understanding (MOU) with the Panhandle Automobile Theft & Burglary Unit. (Sims)
11. **TAX ABATEMENT GUIDELINES.** To consider and act upon proposed guidelines for assessment and approval of requests for tax abatements for economic development. [Fowler]

12. **POLICY MANUAL.** To consider and act upon a proposed amendment to the vacation leave provisions of the Potter County Policy and Procedure Manual, clarifying and superseding amendments approved on 07-22-19. [Tanner]
13. **EQUIPMENT PURCHASE (Road & Bridge):** To consider and act upon the approval to purchase the following items, funds budgeted: [Ysaguirre, Lonning]
 - a. 2019 Caterpillar 930M Wheel Loader from Warren Cat. Purchased under Buy Board contract, total purchase amount \$185,132.63.
 - b. Broce Broom RCT-350 from Bee Equipment Sales. Purchased under Buy Board contract, total purchase amount \$62,128.00.
14. **EQUIPMENT PURCHASE (Fire/Rescue):** To consider and act upon the approval to purchase the following items, funds to come from CAD: [Fitzpatrick]
 - a. M2 Freightliner Pumper Fire truck from Daco Fire Equipment. Purchased under HGAACBuy contract, total purchase amount \$319,101.00.
 - b. 55 ReTrack helmets (\$18,810.00), 55 Gore Hoods (\$5,115.00), 55 Commander Leather gloves (\$4,345.00), 16 Versapro Coats with name lettering (5,888.00), 16 Verapro Pants (\$6,080.00), and 16 42" length suspenders (\$1,440.00). All equipment purchased from Daco Fire Equipment. Purchased under Buy Board contract, total purchase amount \$49,388.00.
 - c. 55 Globe Boots (\$27,280.00), 55 Globe Gxtreme Jackets (\$66275.00), 55 Globe Gxtreme Pant (\$49390.00), and 490 Scotchlite letters (\$1,200.50). All equipment purchased from Casco Industries. Purchased under sole source, total purchase amount \$144,145.50.
15. **FORMAL BID 1189-19 ELECTRICAL MAINTENANCE:** To consider and act upon awarding Formal Bid 1189-19 to the lowest and best respondent Moore Electric. [Wade, Lonning]
16. **UN-SOLD AUCTION ITEMS:** To consider and act upon allowing the Purchasing Department to donate or dispose of un-sold auction items. [Lonning]
17. **REQUEST FOR QUALIFICATION 1188-19 457 PLAN ADVISER:** To consider and act upon awarding RFQ 1188-19 457 Plan Adviser to the highest qualified respondent deemed by the committee. [Lonning]
18. **DETENTION CENTER BOILER REPAIR:** To consider and act upon the replacement of the boiler vent pipe in the detention center. Work to be performed by Allen's Tri-State Mechanical, total repair \$14,143.00. Funds budgeted. [Capt. Giles, Lonning]

19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. **ROAD AND BRIDGE:**

1. The employment of Kenney Mayhue as Maintenance Tech as a replacement for Seth Morgan effective September 30, 2019.
[Reavis]

20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Wade]

21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.

23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



NANCY TANNER
POTTER COUNTY JUDGE