

Potter County

Subdivision Regulations

PLATS, ROADS, STREET MARKERS, SIGHT DISTANCE & CULVERTS

Potter County Road & Bridge

2419 E. Willow Creek

Amarillo, TX 79108

**AN ORDER
AMENDING SUBDIVISION REGULATIONS FOR POTTER COUNTY**

On this the 25th day of April, 1994, pursuant to LOCAL GOVERNMENT CODE, Chapter 232, and after notice by publication as required, Potter County Commissioners Court adopts the following regulations governing the subdivision of land.

PURPOSE

I These regulations replace the “POTTER COUNTY SUBDIVISION REGULATIONS” previously in effect.

These regulations have been prepared:

- ~ To aid in the orderly development of the rural areas of Potter County, Texas;
- ~ To provide standards which will lead to a desirable environment;
- ~ To furnish the developer with guidance and assistance in the expedient preparation and approval of his plat;
- ~ To provide for the welfare of the public by controlling the location and design of intersections and other features which promote safety; and
- ~ To prevent the Potter County Road and Bridge Department from being burdened with substandard streets or roads in the future.

PLAT APPROVAL

(Effective Date: June 15, 1994)

- I. The Owner of any tract of land who desires to obtain approval of a subdivision plat for recording in the County records shall construct all streets and roads in said subdivision to the specifications below prior to offering the plat for approval, or submit a bond as described in II.
- II. If the Owner desires to record a plat prior to completion of construction of the streets and roads, the Owner shall give a good and sufficient bond payable to the County Judge of Potter County or his successor in office, and conditioned on the construction by the Owner of the streets and roads on the plat according to these regulations within three years from the filing of the plat with the County Clerk. The bond shall be in the amount of Four Dollars (\$4.00) for each lineal foot of road or street to be constructed; provided, however, that lineal footage of any major arterial roads, such as section line roads that are required by the City of Amarillo within the extraterritorial jurisdiction and said roads are not intended to be developed as public access to the subdivision lots, shall not be included in calculating the amount of the bond. In lieu of a bond, an Owner may deposit cash, a letter of credit issued

by a federally insured financial institution, or other financial guarantee in accordance with S232.0045, Local Government Code.

- III. If the subdivision is located outside the extraterritorial jurisdiction of a city, the Owner shall submit to the County Judge the following:
- A. The Original/Final Plat which shall:
1. Be eighteen inches by twenty-four inches (18" x 24") OR twenty-four inches by thirty-six inches (24" x 36"); provided, however, that all pages shall be the same size if the plat requires more than one page;
 2. Have each page numbered in the bottom right hand corner to indicate the total pages of the plat, for example: "1 of 1", "1 of 2", etc.;
 3. Have a margin of one-half inch (1/2") at the top, bottom and around each;
 4. Be prepared by a registered professional land surveyor or licensed state land surveyor;
 5. Be clearly and legibly drawn in permanent and reproducible black ink upon tracing medium to a scale of not less than two hundred (200) feet to one (1) inch;
 6. Have original signatures which shall be affixed in permanent and reproducible black ink;
 7. Contain the Owner's dedication and restrictions, if any, duly acknowledged in the manner required for the acknowledgement of deeds;
 8. Contain a provision that all dwellings, trailers or mobile homes placed on subdivision lots or ranchettes must be connected to septic or disposal facilities meeting the specifications and conditions of state law;
 9. Contain the number of feed of roadage in the subdivision;
 10. Contain the approval of the nearest incorporated city if the subdivision is within the extraterritorial jurisdiction of the city, which approval shall be obtained prior to the final approval of the Commissioners Court;
 11. Contain the statement and date of approval of the plat by the Commissioners Court to be completed and signed by the County Judge; AND
 12. Contain the following caveat:
 - a. "Acceptance of a subdivision plat for filing does not constitute acceptance by the Potter County Commissioners Court of the streets or roads shown in the subdivision plat for maintenance by the County."
 13. Locate the subdivision with respect to a corner of the survey or tract or an original corner of the original survey of which it is a part;
 14. Describe the subdivision by metes and bounds;
 15. State the dimensions of the subdivision and of each street, alley, square, park or other part of the tract intended to be dedicated to public use or for the use of purchasers of owners of lots fronting on or adjacent to the street, alley, square, park or other part; AND

16. Be acknowledged by the Owner of the tract, or the Owner's agent, in the manner required for the acknowledgement of deeds.

B. One (1) identical photographic Mylar reproduction of the Original/Final Plat which shall:

1. Be produced on Kodak A4 Auto-positive film or equivalent;
2. Serve as a duplicate original and shall have original signatures affixed in permanent and reproducible black ink;
3. Be eighteen inches by twenty-four inches (18" x 24"); OR twenty-four inches by thirty-six inches (24" x 36"); provided, however, that all pages shall be the same size if the plat requires more than one page;
4. Have one-half inch (1/2") margin at the top, bottom, and sides; AND
5. Be clear and legible, with no colored background, and in permanent and reproducible black ink only.

C. One (1) Recordable Copy which shall:

1. Be eight and one-half inches by fourteen inches (8 ½" x 14"); AND
2. Have original signatures which shall be affixed in permanent and reproducible black ink.

D. Applicable Recording Fee payable to the Potter County Clerk

The current filing fee and recording fees may be obtained from the Potter County Clerk prior to submission.

IV. If the subdivision is located within the Extraterritorial Jurisdiction of the City of Amarillo:

- A. The Original/Final Plat as required by III.A above shall be submitted to the County Judge;
- B. The Plat shall be signed by the County Judge upon approval by the Commissioners Court;
- C. The Plat shall be returned by Potter County to the City of Amarillo who will be responsible for preparation of the instrument to be submitted to the Potter County Clerk for recordation;
- D. In order to file and record an approved plat in Potter County, the requirements of III.B and III.C above must be satisfied WITH THE EXPECTATION of the original signatures required in B.2 and C.2, which shall be waived by Potter County provided said reproductions are properly certified by the appropriate authority of the City of Amarillo.
- E. The recordable copy will be returned to the City of Amarillo following recordation.

- V. If the subdivision is located within the city limits of the City of Amarillo:
 - A. In order to file and record an approved plat in Potter County, the provisions of III.B and III.C must be met WITH THE EXCEPTION of the original signature required in III.B.2 and III.C.2 which will be waived by Potter County provided said reproductions are properly certified by the appropriate authority of the City of Amarillo.
 - B. The recordable copy will be returned to the City of Amarillo following in recordation.

- VI. Upon submission to the County Judge, the plat will be considered at the next meeting of the Commissioners Court, provided that all information has been furnished by the Owner, and further provided that all information must have been submitted at least one (1) week prior to the meeting to allow sufficient time to review the information. If less than one (1) week remains until the next meeting, the plat will be considered at the following meeting.

RESPONSIBILITY FOR MAINTENANCE OF ROADS AND STREETS

- I. The Owner shall be responsible for maintenance of all streets or roads within a subdivision until such time as there is 50% occupancy of the lots along the streets or roads shown on the subdivision, and the streets or roads have been constructed to the specifications established below. For the purpose of determining percentage of occupancy, no more than (5) lots belonging to a single owner may be counted as occupied, and improvement by construction of a home shall be present on at least one lot of a multiple lot ownership.

- II. In the event an Owner desires to obtain acceptance by the County of said roads and streets for permanent maintenance prior to the time of 50% occupancy of the lots adjoining said streets or roads, said Owner may give a good and sufficient surety bond in an amount equal to One Dollar for each lineal foot of street or road to be maintained, payable to the Potter County Judge and his successors in office. Said bond shall be conditioned upon the Owner's maintenance of said roads in a good state of repair until such time as there is 50% occupancy of lots.
 - In lieu of a bond, an Owner may deposit cash, a letter of credit issued by a federally insured financial institution, or other financial guarantee in accordance with S232,0045, Local Government Code.

- III. Regardless of the occupancy requirements of I., the County shall assume maintenance of all streets or roads on a plat within a subdivision when a) each street or road on the plat meet the specifications below and b) the Owner has entered into a written seal coat cooperation agreement as provided below.

REGULATIONS OF SIGHT DISTANCE AND PROHIBITING OBSTRUCTION OF SIGHT DISTANCE FOR INTERSECTIONS INVOLVING POTTER COUNTY ROADS OUTSIDE THE INCORPORATED LIMES OF THE CITY OF AMAIRLLO

(Effective Date: April 25, 1994)

The Commissioner's Court has previously entered an Order regulating sight distance roads. In the interest of having County regulations in regard to streets and roads in one Order, the following regulations, amend and replace the former Order adopted on March 14, 1994.

Pursuant to the authority given to the County by V.A.C.S., Article 601-1, Subchapter F (Vernon Supp. 1994), the Potter County Commissioners Court adopts the following regulations to protect the public, health, safety and welfare.

I. DEFINITIONS

- A. "Sight distance" means the unimpaired view of a motorist at or near the intersection of a road with another road, a driveway, or other way intended for use by vehicular traffic.
- B. On corner lots which abut an intersection that is either not controlled by traffic signs or controlled by yield signs, the sight distance shall be defined as the triangular area formed by the intersection of the adjacent curb lines, or the normal curb line, if none exists, and a point on each curb line 45 feet from the intersection.
- C. On corner lots which abut an intersection controlled by a stop sign, the sight distance shall be defined as a triangular area formed by the intersection of the adjacent curb lines, or the normal curb line, if none exists, and a point 10 from the intersection on the intersecting street and 100 feet from the intersection on the through street.
- D. On lots which abut an intersection where the regulations set out in I.B. and I.C. do not provide an adequate sight, the Commissioners Court may establish a reasonable sight distance for that intersection. An example of such an intersection is one where the adjacent curb lines, or the normal curb lines, if none exists, do not intersect to form a 90 degree angle.

II. OBSTRUCTIONS OF SIGHT DISTANCE

Any vegetation, loose earth, or any other items, other than a building or other man-made structure affixed to the ground, if such object is higher than 2 ½ feet above the top of the adjacent curb line, or the normal curb line if none exists, is declared to be an obstruction of the sight distance, and shall be removed if such obstruction is found by the Commissioners Court to constitute a traffic hazard.

III. ENFORCEMENT

- A. If the Commissioners Court determine that an obstruction of the sight distance exists in violation of this order, the Commissioners Court shall send a written

notice by registered mail, return receipt requested, to the record owner of the property on which the obstruction is located. The notice shall include:

1. A description of the obstruction and of the location of the obstruction; and,
 2. An order requiring that the owner take specified measures to correct or remove the obstruction.
- B. A person who is aggrieved by an order issued under Section III.A may request a hearing on the matter not later not later than the 10th day after the date the person receives notice of the obstruction. If a hearing is requested, the Commissioners shall hold the hearing not later than the 10th day after the date the request is received. After the hearing, the Commissioners Court shall make appropriate orders relating to the obstruction.

IV. ASSESSMENT AND LIEN

- A. If a person does not comply with an order adopted under this regulation, the Commissioners Court may, after the notice provided in Section III.A, and the expiration of the time permitted in Section III for a hearing request, remove, dispose of, or correct the obstruction and assess the costs incurred by the County in removing, disposing of, or correcting the obstruction against the owner of the property on which the obstruction was located.
- B. If a person assessed costs under this section does not pay the costs within 60 days after the date of assessment, a lien in favor of the County attaches to the property from which the obstruction was removed or corrected to secure the payment of the costs and interest accruing at an annual rate of 10 percent on any unpaid part of the costs.

V. PENALTY

A person commits an offense if the person violates this Order or any order adopted under these provisions. An offense under this article is a Class C misdemeanor.

VI. PAYMENT FOR LOSS OF VALUE

If the Commissioners Court removes or requires a property owner to remove an obstruction under this Order, the court shall pay the owner an amount sufficient to cover the loss of the value of the obstruction, if any, incurred by the owner by reason of the removal.

SPECIFICATIONS

I. DEFINITIONS

- A. "Subdivision" means a dividing of tract of land into two or more parts including streets or roads, residential lots, commercial sites, parks or other areas, intended for public use or for the use of purchasers or Owners of abutting property for which a plat has been prepared.

- B. "Street" or "road" means a vehicular way or a way for vehicular traffic and will be used to describe all vehicular ways. The terms "street" and "road" shall be interchangeable in these regulations.
- C. "Arterial streets or road" means streets or roads used principally for through, fast or heavy traffic.
- D. "Minor streets or roads" are those principally providing access to abutting property.

II. MINIMUM REQUIREMENTS

A. Arterial Streets or Roads

1. For arterial streets or roads which

- a) serve vehicular traffic beyond the limits of the subdivision; or,
- b) which will serve as collectors for vehicular traffic from minor streets but will not serve vehicular traffic from beyond the limits of the subdivision, the following standards apply

- Minimum right of way (within 5 miles of the city limits of the Amarillo) – 60'
- Minimum right of way (outside 5 miles of the city limits of the City of Amarillo) – 60'
- Minimum crown of roadway – 4"
- Minimum width – 22'
- Minimum compacted depth of base material – 6"
- Maximum allowable grade – 9%

B. Minor Streets or Roads

The minimum standards set out in A.1 above shall apply to minor streets or roads, except for the following:

- Maximum allowable grade – 12 ½%

III. BASE MATERIAL

The base material for all streets and roads shall meet the following minimum requirements and must be inspected by the Commissioners Court, or it's designate, who shall issue a written approval if the following requirements are satisfied:

1. A maximum of 10% is retained on a 4" screen.
2. Between 60% and 85% retained on a 40 mesh sieve.
3. A plasticity index not to exceed 12.

IV. SUB-GRADE AND BASE

- A. **Sub-grade.** The sub-grade shall be excavated and shaped in conformity with the typical sections shown on plans. All unstable or otherwise objectionable

material shall be removed and replaced with approved material. All holes, ruts, and depressions shall be filled with approved material. The sub-grade shall be thoroughly wetted, reshaped, and rolled to place the sub-grade in an acceptable condition to receive the next course. The sub-grade shall be finished to line and grade shown on the plans, and any deviation in excess of one-half inch (1/2") shall be corrected by loosening, adding, or removing material, reshaping and compacting to ninety-five (95) percent of the sub-grade material Standard Proctor density. Water required to bring the material to the optimum moisture content or plus or minus two (2) percent shall be evenly applied. Sufficient sub-grade shall be prepared in advance of other operations. The sub-grade and grade must be inspected and approved by the Commissioners Court or its designate, in writing, prior to any application of base. The grade must be inspected and approved by the Commissioners Court or its designate, in writing, prior to any application of base. The Proctor and Plasticity test results shall be the responsibility of the developer.

- B. **Base.** The base includes a foundation course for an asphaltic concrete surface course or other base courses, and shall be composed of either caliche, crushed stone, gravel, or other material approved by the Commissioners Court or its designate in writing and shall be constructed as specified below in one or more courses in conformity with the typical sections shown on plans and to the lines and grades as established by the designed plat. The materials shall be crushed or uncrushed as necessary to meet the requirements as specified, and shall consist of durable course of aggregate particles mixed the approved binding materials. All acceptance and quality testing shall be performed prior to the materials being delivered to the project and approved in writing by the Commissioners Court or its designate.

GRADE 2) When tested by Texas Department of Transportation (TxDOT) standard methods, the base material shall meet the following requirements:

- Passing 1 3/4" sieve.....100%
- Retained on No. 40 sieve.....65% to 85%

Material passing the No. 40 sieve shall be known as "Soil Binder" and shall meet the following requirements when prepared in accordance with TxDOT Test Method TxDOT 101-E procedure:

- Liquid Limit shall not exceed 35
- Plasticity Index shall not exceed 12
- Wet Ball Mill shall not exceed 50%
- Linear Shrinkage shall not exceed 8.5%

The material shall be in Class 2 or higher as determined in TxDOT 117-E, Triaxial Compression Tests for Base Materials.

Type FA: Type FA material shall consist of processed fly ash. The material shall be approved by the engineer at the source. All the acceptable material shall be screened, and the oversize shall be crushed and returned to the screened material again in such manner that a uniform product will be produced. Testing of the material shall be done prior to the compaction operations. The Owner shall furnish test results to the Commissioners Court, or it's designate, that are no older than one year before the project date. The Commissioners Court may make such independent tests as it deems necessary.

Salvaged base material shall be first removed from its original location to an acceptable stockpile location if processing in place cannot be performed satisfactorily to the project inspector. Depending on the particular bid items in each project, the sub-grade shall be exposed to allow proper compaction and moisture content.

Base material shall be laid upon frozen sub-grade. The condition of the sub-grade shall be approved by the Commissioners Court, or it's designate, prior to placing of base material.

Flexible base material shall be laid and compacted of courses of equal depth of either four inches (4"), five inches (5"), or six inches (6"). For example, a Base Material thickness of 6" shall be considered as on 6" course.

Base material deposited upon the sub-grade shall be spread and shaped the same day. In inclement weather or other unforeseen circumstances render impractical the spreading of the base material during the first twenty-four (24) hour period, the base material shall later be scarified and spread. The base material shall be sprinkled, bladed, processed and shaped to conform to typical sections as shown on plans. All areas and "nests" of segregated coarse or fine material shall be corrected or removed and replaced with well-graded base material.

The base material shall be sprinkled as required and compacted to the extent necessary to provide not less and one hundred percent (100%) of Standard Proctor Density. The moisture content shall not vary more than two percent (2%) from optimum moisture content. In addition to the requirements specified for density, the full depth of flexible base shown on the plans shall be compacted to the extent necessary to remain firm and stable under construction equipment. After each section of flexible base is completed, tests as necessary will be made by the Owner. If the material fails to meet the density requirements, it shall be reworked as necessary to meet these requirements. In no event will the density be less than one hundred percent (100%) of the Standard Proctor Density. Throughout this entire operation, the shape of the course shall be maintained by

blading, and the surface upon completion shall be smooth and in conformity with the typical county road cross sections and to the established lines and grades.

V. PAVEMENT

Pavement for all streets and roads shall consist of six inch (6") base material compacted to eighty percent (80%) density over which shall be applied one inch (1") pavement of asphalt and gravel which may be applied as follows:

1. As a prepared "hot mix" treatment rolled to one inch (1") thickness; or,
2. As a two course "squirt top" consisting of #4 grade cover stone treated with .3 gallons per square yard of hot asphalt. The second course to be of #4 grade cover stone treated with .3 gallons per square yard hot asphalt of AC-5 type in both cases.

VI. DEAD END STREETS AND CIRCULATION

Dead end streets which end with property which may be developed may remain as dead end streets, but must be extended to the property lines. Dead end streets which shall remain as dead end streets shall end on a cul-de-sac with a minimum radius of 50' right-of-way.

Cross streets at a maximum spacing of 2,640' shall be provided to facilitate the movement of emergency vehicles such as fire trucks and ambulances. Streets shall be laid out so as to align with existing streets in adjoining or nearby subdivisions leaving the possibility of connecting such subdivisions with a minimum of road construction.

VII. DRAINAGE

Drainage calculations shall be made using Talbot's Formula or other methods satisfactory to the Commissioners Court. All data and calculations must be presented to the Commissioners Court for checking upon request. All drains and drainage must be inspected and approved by the Commissioners Court, or it's designate, in writing, prior to the application of any base material.

Drainage for arterial streets or roads shall be designed using a 10 year frequency.

Drainage for lateral streets or roads shall be designed using a 5 year frequency.

All drainage structures and appurtenances shall be designed by a registered professional civil engineer; in the alternative, the Commissioners Court, or it's designate, may approve the drainage structure and appurtenances.

VIII. STREET NAMES AND MARKERS

Prior to acceptance by the Commissioners Court for maintenance by the County, all streets and roads to be dedicated to the public within a subdivision shall be named, with prior approval for said name from the U.S. Postal Service, the Potter-Randall County Emergency Communication District, and, if the subdivision is within the extra-territorial jurisdiction of the City of Amarillo, from the City of Amarillo. Street names shall be displayed on standard intersection street markers erected by the owner at each street intersection. All houses in areas receiving mail delivery must be numbered. Traffic control signs, such as stop or yield signs, shall be installed by the County at the expense of the Owner of the subdivision at all intersections where minor streets intersect with arterial streets as defined in these regulations.

SEALCOAT COOPERATION AGREEMENT

The Commissioners Court will participate with an Owner in applying a two (2) layer asphalt sealcoat to the streets or roads of a subdivision on the following basis:

1. An Owner must file a written request for participation with the Commissioners Court. This request shall include evidence that the streets and roads have satisfied the above regulations.
2. The Commissioners Court, or its designate, shall confirm in writing that the regulations have been satisfied.
3. At a meeting of the Commissioners Court, the Commissioners shall approve the cooperation agreement, which shall be in writing and shall include the following provisions:
 - a. The County shall perform all work on the project, and shall keep a daily record of the material, equipment, and labor costs.
 - b. The Owner shall agree to reimburse the County for 50% of the materials, equipment, and labor to perform the work within thirty (30) days of receiving notice of the amount due.

MISCELLANEOUS

1. Severability. If any of these regulations are held to be invalid, the invalid regulations shall be severed, and the remaining regulations shall continue to be valid.
2. Publication. Notice of these regulations shall be published in a newspaper of general circulation in the County.
3. Effective Date. Unless otherwise noted, this order shall be effective as of April 25, 1994, provided notice is published as required by S232.002, Local Government Code.

ADOPTED APRIL 25, 1994, BY THE POTTER COUNTY COMMISSIONERS COURT

NOTE: Signed copies of the above Subdivision Regulations can be viewed in the Commissioners Court Minutes records Vol. 61 Pages 281-291.

AN ORDER AMENDING SUBDIVISION
REGULATIONS FOR POTTER COUNTY

On this the 25th day of July, 2005, Potter County Commissioners Court amends the Potter County Subdivision Regulations as follows:

1. SPECIFICATIONS. Section V ("Pavement") is amended to read as follows:

V. PAVEMENT

Pavement for all streets and roads shall consist of 6" base material compacted to 80% density over which shall be applied 1 1/2" pavement of asphalt and gravel which may be applied as a prepared "hot mix" treatment rolled to 1 1/2" thickness.

2. "SEAL COAT COOPERATION AGREEMENT". P. 12. is deleted and replaced with the following language:

PAVEMENT COOPERATION AGREEMENT

The Commissioners Court will participate with an Owner in applying a One and One-half inch (1 1/2") asphalt coat to the streets or roads of a subdivision on the following basis:

1. An Owner must file a written request for participation with the Commissioners Court. This request shall include evidence that the streets and roads have satisfied the above regulations.

2. The Commissioners Court, or its designate, shall confirm in writing that the regulations have been satisfied.

3. At a meeting of the Commissioners Court, the Commissioners shall approve the cooperation agreement, which shall be in writing and shall include the following provisions:

a. The County shall perform all work on the project, and shall keep a daily record of the material, equipment, and labor cost.

b. The Owner shall agree to reimburse the County for _____ % of the materials, equipment, and labor to perform the work within thirty (30) days of receiving notice of the amount due

ADOPTED JULY 25, 2005, BY THE POTTER COUNTY COMMISSIONERS COURT. ATTEST:

Mrs. Sue Daniel

Arthur Ware

Potter County Clerk

Potter County Judge

AMENDMENT TO ROAD SPECS

Any developer and/or resident must contact Potter County Road & Bridge before any installation of driveways and/or culverts; otherwise, Potter County Road & Bridge will not be responsible for expenses to have them repaired/replaced due to drainage issues.

**PROCEDURE AND STANDARDS FOR INSTALLATION OF CULVERTS
And PROTECTION OF COUNTY RIGHT OF WAY
ROAD & BRIDGE DEPARTMENT
POTTER COUNTY, TEXAS**

Adopted By Potter County Commissioners Court

February 8, 2016

PURPOSE

These procedures replace any policy previously followed, whether written or unwritten, and are intended to aid in the orderly development of the rural areas of Potter County, Texas; to provide standards which will lead to a desirable environment; to furnish the home owner or property owner with definite guidelines for installation of culverts; to prevent the Potter County Road and Bridge Department from being burdened with substandard culverts in the future; to facilitate the maintenance and upkeep of culverts and public right of way; and to promote safe use of county roadways by limiting dangerous obstructions.

A. STANDARDS FOR CULVERTS

1. Specifications for Culvert. The following specifications apply to new and currently installed culverts:

a. To allow for proper water flow and drainage through the ditch, an installed culvert must be the correct size for the ditch.

b. To prevent the culvert from becoming clogged and to facilitate cleaning, no culvert should exceed thirty feet (30') in length.

c. Drainage ditches must be cut to allow for water flow and drainage.

d. Plastic or metal culverts are not permitted. The suggested material is a corrugated tinhorn.

3. A minimum of six inches (6") of cover material must be placed on top of the culvert. Cover material can be dirt, caliche or asphalt.

2. Noncompliant culverts to be removed. Potter County reserves the right to remove any culvert that does not follow the above specifications at the homeowner's expense.

3. Installation by Potter County. Culverts are not required to be installed by Potter County provided they comply with the above specifications. Currently, Potter County charges \$500 for installation plus the cost of the culvert.

B. PROTECTION OF COUNTY RIGHT OF WAY.

1. All utilities in the county right of way are required to be placed on the back slope of the drainage ditch as close to the property line as possible, and buried a minimum of two feet (2').

2. Mailboxes must be placed with the front edge of the mailbox a minimum of two feet (2') from the edge of the roadway. Potter County reserves the right to remove, and reset the mailbox in the proper spot at a cost of \$100 to the homeowner.

--adopted February 8, 2016.