

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

May 29, 2018

FILED FOR RECORD
POTTER COUNTY, TEXAS
AT 10:34 a M

MAY 24 2018

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY [Signature] DEPUTY


THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON TUESDAY, MAY 29, 2018, AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the May 14, 2018 Potter County Commissioners' Court meeting and the May 11, 2018 Special Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of May 9, 2018 to May 23, 2018. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **INSURANCE FUND ACCOUNT:** To consider for approval a request to transfer \$250,000 from General Contingency Account to the Insurance Fund Account. (Hood, Holland)
5. **TREASURER'S REPORT:** To recognize the monthly investment report and the investment policy. [Jennings]
6. **SANTA FE BUILDING SPACE ALLOCATION:** To consider for approval a request for an evaluation of the space allocation in the Santa Fe Building. [Hood]
7. **REMOVAL OF GENERATOR – OLD POTTER COUNTY SHERIFF'S ADMINISTRATION BUILDING:** To consider and act upon the removal of the old generator at the old Potter County Sheriff's Administration Building and install it in the Potter County Road and Bridge building. Funds will be used from the BUILDING REPAIRS AND MAINTENANCE fund. [Ysaguirre]
8. **SUBDIVISION PLAT APPROVAL.** To consider for final approval, a subdivision plat prepared by OJD Engineering for developers of Legacy Ranch Unit #1 at Bushland, in Sections 160 and 181, Block 9, B. S. & F. Survey, Potter County, Texas. [Jessie Arredondo, OJD Engineering, Fowler].

9. **COUNTY ATTORNEY'S OFFICE:** To consider and act upon a request from the County Attorney's Office for budget transfers to reallocate salary funds, including but not limited to gambling funds, for certain attorneys and staff members. [Brumley]
10. **LAW ENFORCEMENT COMPLEX (LEC) PROJECT-DEMOLITION:** To consider and act upon awarding Formal Bid #1158-18 to JMR Demolition lowest evaluated vendor in the amount of \$78,456.00 on the Demolition of the Old Potter County Sheriff Department Administration Facility. [Shelton, Head, Kiehl]
11. **LAW ENFORCEMENT COMPLEX (LEC) PROJECT-LANDSCAPE:** To consider and act upon the following:
 - a. Allow the Purchasing agent to open single bid responses Formal Bid #1159-18 Landscape of the Old Potter County Sheriff Department Administration Facility.
 - b. To award the single bids, after review, to Green Plains Design. [Shelton, Head, Kiehl]
12. **LOCAL GOVERNMENT CORPORATION:** To hear an update on the Local Government Corporation. [Murguia]
13. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - a. **ROAD AND BRIDGE:**
 - i. The discharge of Joshua Ray as maintenance mechanic/welder effective May 16, 2018;
 - ii. The resignation of Victor Haro as summer mower effective May 14, 2018;
 - iii. The hiring of Weston McNatt as summer mower as a replacement for Victor Haro effective May 17, 2018;
 - iv. The discharge of Chancellor Nunn as summer mower effective May 14, 2018. [Ysaguirre]
 - b. **MAINTENANCE AND FACILITIES:**
 - i. The resignation of Tiffani Beth Tow as Custodian I effective May 25, 2018.
 - ii. The discharge of Lance Leslie Miller as Mechanic Technician I effective May 24, 2018;
 - iii. The employment of Lawrence Trent Allen as a replacement for Lance Leslie Miller effective May 24, 2018. [Head]
14. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

15. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
16. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
17. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
18. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



NANCY TANNER
POTTER COUNTY JUDGE