

FEB -8 2018

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY KB DEPUTY

POTTER COUNTY

COMMISSIONERS' COURT AGENDA

February 12, 2018

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, FEBRUARY 12, 2018 at 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.


1. **RECOGNITION OF MINUTES:** To recognize the minutes from the January 22, 2018 Potter County Commissioners' Court meeting and the Special Commissioners' Court Meeting on January 29, 2018.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of January 17, 2018 through February 7, 2018.
3. **TAX OFFICE:** To consider and act upon tax refunds for over-payment of taxes. [Aylor]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **SAVNS MAINTENANCE GRANT CONTRACT:** To consider and act upon the approval of the Statewide Automated Victim Notification Service grant contract with the Office of the Attorney General of Texas and to authorize Judge Tanner to sign the Service Agreement Renewal Notice and the Maintenance Contract. [Hood]
6. **CENTER CITY 2018:** To consider and act upon the approval of the use of the County Courthouse grounds for High Noon on the Square and the use of the Santa Fe Building Parking Lot to accommodate the Amarillo Community Market for Saturdays that other events are permitted to close Polk Street. These dates are Family Support Services Harley Party on July 28, Tri-State Fair Parade on September 15, and Susan G. Komen Race for the Cure on September 22 and the Mayor's Half Marathon on September 29, 2018. [Duke]
7. **AMARILLO BI-CITY-COUNTY HEALTH DISTRICT:** To consider and act upon the following: The re-appointment of Delores Thompson to the Board of Health for a three year term and appoint Dr. Rebecca Scott to the Board of Health for a three year term. [Crossland, Tanner]
8. **COUNTY ATTORNEY PROSECUTOR SALARIES:** To consider and act upon a request from the County Attorney for a budget transfer in order to use funds currently held in the gambling forfeiture fund to supplement the salaries of Criminal Division prosecutors. [Brumley]

9. **DISPOSITION OF FORFEITED ASSET.** To consider for approval, a request from the Sheriff to take possession of one 2000 year model Toyota pickup truck obtained through asset forfeiture proceedings. [Sheriff].
10. **RESOLUTION FOR GRANT APPLICATION.** To consider for approval, a resolution approving submission of a grant application for participation in the Violence Against Women Act Justice and Training Program during fiscal year 2018-2019. [Overstreet]
11. **TRAFFIC CONTROL AT BUSHLAND MIDDLE SCHOOL.** To consider for approval, a proposal to allow installation of “no parking” signs along portions of 24th Street in Bushland, to improve traffic flow to and from Bushland Middle School. [Sheriff].
12. **TEXAS COMMISSION ON JAIL STANDARDS:** To recognize the excellent work of the Potter County Sheriff’s Office with a Certificate of Compliance for the Potter County Jail. [Thomas]
13. **RACIAL PROFILING REPORT:** To review the Tier I Partial Exemption Racial Profiling Report for Constables #2 and #3. [Estrada, Duval]
14. **RESOLUTION: SPECIAL PROSECUTOR DOMESTIC VIOLENCE:** To consider and act upon authorizing Judge Tanner to execute an application for federal assistance to be submitted to the Office of the Attorney General Criminal Justice System for the continuation of the VAWA grant for the years 2018-2019. [Sims]
15. **RESOLUTION: VICTIM’S ASSISTANCE PROGRAM:** To consider and act upon authorizing Judge Tanner to execute an application for federal assistance to be submitted to the Office of the Attorney General Criminal Justice System for the continuation of the VOCA grant for the years 2018-2020. [Sims]
16. **POTTER COUNTY DRUG COURT RESOLUTION:** To consider and act on the resolution authorizing the application of the grant for the 181st District Drug Court for the year 2019. [Easterling]
17. **CONTINUING EDUCATION:** To recognize Caroline Woodburn’s completion of required continuing education hours for 2017 as prescribed in Section 51.605 of the Texas Government Code. [Woodburn]
18. **POTTER COUNTY STRATEGIC PLAN:** To consider and act upon establishing the Strategic Planning team in preparation for the next steps of the Potter County Strategic Plan. [Murguia]
19. **SALARY GRIEVANCE COMMITTEE:** To consider and act upon the drawing of nine (9) members and nine (9) alternates for the Salary Grievance Committee for 2018, and recognize those drawn to serve. [Smith]

20. **PARKING GARAGE ACCESS POLICY.** To consider for approval, a proposed policy for employee access to the parking garage. [Fowler]
21. **FORMAL PROPOSAL #1135-16 RENEWAL JAIL MEALS:** To consider and act upon renewing formal Proposal for an additional year with a 1.023% increase per meal as allowed in the proposal. [Shelton, Thomas]
22. **POTTER COUNTY LAW ENFORCEMENT DOWNTOWN SHERIFF ADMINISTRATION ABATEMENT:** To consider and act upon the approval of ezIQC Buy Board Contract No. C520-16 to Talon/LPE in the amount of \$26,009.72. [Shelton, Head]
23. **SURPLUS PROPERTY DISPOSAL:** To consider and act upon disposing of the attached list of items that did not sell at auction. [Shelton]
24. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
25. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **Facilities Maintenance:**
 - i. The hiring of Jennifer Michelle Mahannah as groundskeeper effective February 16, 2018. [Head]
 - B. **Road and Bridge:**
 - i. The hiring of Ricardo Castillo as maintenance tech as a replacement for Michael Vasquez effective February 12, 2018. [Ysaguirre]
26. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
27. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
28. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
29. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE

UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



**NANCY TANNER
POTTER COUNTY JUDGE**