

POTTER COUNTY
COMMISSIONERS' COURT AGENDA
NOVEMBER 26, 2018

FILED FOR RECORD
POTTER COUNTY, TEXAS
AT 8:53A M

NOV 21 2018

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, NOVEMBER 26, 2018 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

JULIE SMITH
POTTER COUNTY, POTTER CO.
BY JLS DEPUTY

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the November 12, 2018 County Commissioners' Court meeting and a November 19, 2018 Special Commissioners' Court meeting.
2. **BUDGET AMENDMENT:** To consider and act upon approving budget amendments for the 2017-18 fiscal year. [Hood]
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of November 7 through November 21, 2018. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **TREASURER'S REPORT:** To recognize the Monthly Treasurer's Report. [Jennings]
6. **TIRZ #1:** To hear a report from Andrew Freeman on the TIRZ #1 regarding its approval of a 70 percent property tax rebate annually for ten years, and a \$35,000 streetscape improvement grant, for 300 S.W. 10th Avenue and to take any action necessary. [Andrew Freeman]
7. **NEIGHBORHOOD PLANNING:** To recognize quarterly reports from the city of Amarillo regarding County funds contributed to the Neighborhood projects. [Murguia, Hood]
8. **APPROVAL OF WEB HOSTING AGREEMENT:** To consider and act upon renewing the agreement between Potter County and the County Information Resources Agency (CIRA) for website hosting services. [Hood, Tanner]
9. **OFFICIAL BONDS OF COUNTY OFFICERS.** To recognize and approve official bonds of county officers. [County Clerk].
10. **AMENDMENT TO POLICIES AND PROCEDURES.** To consider and act upon the approval, proposed amendments to the Potter County Policies and Procedure Manual regarding accrual of sick leave and vacation leave. [Holland, Brumley]

11. **SALE OF COUNTY PROPERTY.**

- (a) For discussion only, to consider offering certain county owned property for sale and, if necessary and appropriate, to convene a closed meeting regarding same. [Tanner, Fowler]
- (b) To convene a closed meeting pursuant to Texas Government Code section 551.072 to deliberate the sale of real property owned by Potter County under circumstances in which deliberation in an open meeting would have a detrimental effect on Potter County's position in negotiations regarding same. [Tanner, Fowler]

12. **JAIL PHYSICIAN CONTRACT.** To consider for approval, a proposed Jail Physician Contract with Paul Jew, M.D. [Thomas]

13. **DONATION OF SURPLUS PROPERTY.** To consider for approval, a request from the Sheriff and Purchasing Agent that surplus radios in their possession be donated to Randall County Mounted Search and Rescue, a civic search and rescue organization operating in various jurisdictions including Amarillo and Potter County. [Chief Johnson, Lonning, Lonnie Hoagland]

14. **DISTRICT COURTS BUILDING.** To consider for further action, a proposal received from HOK Architects for conceptual design services for a new Potter County District Courts Building. [Tanner]

15. **CONTRACT FOR LEAD REMOVAL AT SHERIFF'S FIRING RANGE.** To consider for approval, a contract with Metal Treatment Technologies, LLC for removal of lead shot residue from the Sheriff's firing range. [Thomas, Smith]

16. **COOPERATION AGREEMENT WITH WTAMU.** To consider for approval, a Memorandum of Understanding between West Texas A&M University and the Potter County Detention Center for nursing student and faculty access to the Detention Center Medical Services Department for educational / observational purposes. [Thomas]

17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

a) **FACILITIES MAINTENANCE:**

- i. The new employment of Nicholas Hartman as Mechanic Technician I as a replacement for Larry Allen effective December 1, 2018. [Wade]

b) **ELECTIONS:**


- i. The termination of Lynda Humphrey as temporary Deputy Clerk (election cycle is over) effective November 9, 2018. [Huntley]

c) **COLLECTIONS:**

- i. The termination of Jennifer Polk as Collections Deputy effective November 8, 2018. [Prado]

- 18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head, Wade]
- 19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
- 20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
- 21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
- 22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



NANCY TANNER
POTTER COUNTY JUDGE