

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

JAN -4 2018

JANUARY 8, 2018

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY JWS DEPUTY


THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, JANUARY 8, 2018 at 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the December 27, 2017 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of December 20, 2017 through January 3, 2018. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **POTTER COUNTY TAX OFFICE DEED APPROVAL:** To consider and act upon a corrected deed (due to an error in the conveyance) on property described as 32 x 60 of 9 & 10, Block 19 Beg. 48 W of Nec of 9, Glidden and Sanborn Addition to the City of Amarillo. [Aylor]
5. **CONTINUING EDUCATION – TAX ASSESSOR-COLLECTOR:** To recognize the continuing education credits for the period of 1/1/2017-12/31/17. [Aylor]
6. **TAX OFFICE:** To consider and act upon tax refunds for over-payment of taxes. [Hood]
7. **POTTER COUNTY STRATEGIC PLAN:** To consider and act upon establishing the Strategic Planning Team in preparation for next steps of the Potter County Strategic Plan. [Murguia]
8. **MOTOROLA PROJECT UPDATE and APPROVALS.** To receive a status report on the Motorola radio system project, consider for approval lease agreements on two communication towers to be constructed by South Plains Communications, and approval for Road and Bridge to perform site work at the tower sites as needed. [Project Management Team]
9. **PARKING GARAGE POLICY UPDATE.** To receive a status report on preparation and adoption of a parking garage access policy. [Tanner].
10. **DONATION – SHERIFF'S OFFICE:** To certify the receipt of a \$100 donation to the K-9 unit and to set a general fund budget for use by the Sheriff's office. [Hood]

11. **FORMAL PROPOSAL #1151-17 VOICE SERVICES:** To consider and act upon award of Formal Proposal #1151-17 Voice Services to the highest evaluated respondent Pathwayz Communications, Inc. Funds budgeted in 2017-2018 budget year. [Shelton, Purrington]
12. **FORMAL BID AWARD:** To consider and act upon awarding Formal Bid #1152-17 HVAC Services to the lowest and best responsive vendor Allen's Tri-State Mechanical. [Shelton]
13. **FORMAL BID:** To consider and act upon the following:
 - a. Allow the Purchasing Agent to open single bid responses for Formal Bid #1153-17 Plumbing Services.
 - b. To award the single bid, after review by Purchasing Agent, to Allen's Tri-State Mechanical. [Shelton]
14. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **Elections:**
 - i. The hiring of Rebecca Slayter as part time Deputy Clerk as a replacement for Monica Amador effective January 8, 2018. [Huntley]
15. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
16. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
17. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
18. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
19. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES:

**THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE
COUNTY PURCHASING AGENT.**



**NANCY TANNER
POTTER COUNTY JUDGE**