

COUNTY OF POTTER
EMPLOYMENT OPPORTUNITIES
CENTRAL PERSONNEL

AN EQUAL OPPORTUNITY EMPLOYER

The County of Potter is in need of a qualified individual to fill the following position. Applicants may be interviewed only if they meet the necessary requirements and qualifications for the following:

JOB TITLE

CUSTODIAN I - NIGHTS

JOB REQUIREMENTS: High School Diploma or GED required. Minimum of two (2) years commercial custodial experience. Physically capable of performing - heavy vacuuming, mopping, floor care, cleaning during a regular (8) hour shift. Knowledge of chemical cleaning agents, their use and precautions needed in their handling. Knowledge in all phases of custodial work: complete floor care, polishing brass and metals, window cleaning. Ability to take instructions and follow through to conclusion. Ability to work congenially with others and public. Familiar with life safety codes. Extreme physical activities may be required. Stocking supplies.

JOB DESCRIPTION: As described but not limited to, perform commercial custodial duties in all county facilities, floor care, clean restrooms, emergency response, empty trash, maintain auditorium and lease areas, perform work in county facilities as scheduled, stocking supplies.

EQUIPMENT USED: Commercial vacuums, mops, ladders, extractors, shampooing, buffers, cleaning carts, chemical management systems, dusters.

WORK HOURS: 4:30 P.M. TO 1:00 A.M. Monday through Friday
Six (6) months introductory period of employment

LICENSE REQUIRED: CURRENT TEXAS DRIVERS LICENSE IN GOOD STANDING, WILL BE VERIFIED

PHYSICAL ACTIVITIES REQUIRED: Including but not limited to: Bending, carrying, reading, cleaning, crouching, kneeling, lifting, pouring, walking, squatting, turning, stooping, standing, pushing, pulling, sitting, twisting, reaching, repetitive motion, hearing, holding, unloading, loading, climbing, crawling, and capability of heavy lifting.

STARTING SALARY: \$36,276.11 Annually

APPLICATIONS WILL BE ACCEPTED UNTIL POSITION IS FILLED
APPLICATIONS CAN BE FOUND AT www.co.potter.tx.us

Applications and resumes may be submitted to Potter County Human Resources Department at
Human-resources@co.potter.tx.us
Or They may be mailed or Delivered in Person to 900 S. Polk, Ste 705, Amarillo, TX 79101

A BACKGROUND INVESTIGATION, INCLUDING A REVIEW OF CRIMINAL HISTORY
INFORMATION, MAY BE CONDUCTED AS ALLOWED BY LAW

“POTTER COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX,
RELIGION, AGE OR DISABILITY IN EMPLOYMENT OF THE PROVISIONS OF SERVICES

CRIMINAL JUSTICE INFORMATION SERVICE (CJIS)
CRIMINAL BACKGROUND CHECK

All candidates selected for potential employment must undergo and pass a criminal justice information service (CJIS) criminal background check. Should an offer of employment be extended, a CJIS criminal background passing status must be maintained for the duration of employment with Potter County Facilities. All offers of employment are contingent upon the results of the CJIS criminal background check. Failure to maintain a passing CJIS criminal background will result in the termination of Potter County Facilities employees.