

108<sup>TH</sup> DISTRICT COURT



POTTER COUNTY DISTRICT COURTS BUILDING  
350 SE 6<sup>TH</sup> AVE., SUITE 4B  
AMARILLO, TEXAS 79101  
(806) 379-2355  
[GibbsS@pottercsd.org](mailto:GibbsS@pottercsd.org)

TIMOTHY G. PIRTLE  
JUDGE

SHELBY GIBBS  
COURT ADMINISTRATOR

**PR BOND AND CASH BOND PROTOCOL  
FOR  
\*\*\*FRIDAY, APRIL 4, 2025\*\*\***

Check-in between **7:30 am and 8:30 am EVERY month** on the first Friday of the month. **IT IS YOUR RESPONSIBILITY TO CALL AND CHECK IN- THE COURT WILL NOT REACH OUT IF YOU HAVE FAILED TO CHECK IN.**

CALL **806-379-2345** and speak with Bailiff George Williams.

**FAILURE TO CHECK IN MAY RESULT IN A BOND FORFEITURE AND MAY RESULT IN A WARRANT BEING ISSUED FOR YOUR ARREST.**

If your address changes or contact information changes, it is **YOUR** responsibility to notify the Court.

All dockets or court hearings setting notices are sent to you via USPS mail, therefore we need a good address. If you would like to receive your docket via email, please provide the court with a reliable email address.