COUNTY OF POTTER
EMPLOYMENT OPPORTUNITIES
CENTRAL PERSONNEL

AN EQUAL OPPORTUNITY EMPLOYER

The County of Potter needs qualified individuals to fill the following positions. If you are interested in a position and feel that you are qualified or if you know someone who might be qualified for this position, please submit an application in person to the Personnel Department, 7TH Floor, Room 705 of the Santa Fe Building, 900 S. Polk, The decision to interview an applicant is made at the sole discretion of the department head or elected official in whose department the opening exists. The following requirements and qualifications are necessary to apply for the position:

JOB TITLE **CUSTODIAN I - NIGHTS**

SKILLS REQUIRED:

High School Diploma or GED required.
Minimum of two (2) years commercial custodial experience.
Physically capable of performing - heavy vacuuming, mopping,
Floor care, cleaning during a regular (8) hour shift.
Knowledge of chemical cleaning agents, their use and precautions
needed in their handling.
Knowledge in all phases of custodial work: complete floor care,
Polishing brass and metals, window cleaning.
Ability to take instructions and follow through to conclusion.
Ability to work congenially with others and public.
Familiar with life safety codes.
Extreme physical activities may be required.
Stocking supplies.

JOB DESCRIPTION: As described but not limited to, perform commercial custodial duties in all county facilities, floor care, clean restrooms, emergency response, empty trash, maintain auditorium and lease areas, perform work in county facilities as scheduled, stocking supplies.

EQUIPMENT USED: Commercial vacuums, mops, ladders, extractors, shampooing, Buffers, cleaning carts, chemical management systems, dusters.

WORK HOURS: 4:30 P.M. TO 1:00 A.M. Monday through Friday
After hours emergency on call response required
Six (6) months introductory period of employment

LICENSE REQUIRED: CURRENT TEXAS DRIVERS LICENSE IN GOOD STANDING, WILL BE VERIFIED

PHYSICAL ACTIVITIES REQUIRED: Including but not limited to: Bending, carrying, reading, cleaning, crouching, kneeling, lifting, pouring, walking, squatting, turning, stooping, standing, pushing, pulling, sitting, twisting, reaching, repetitive motion, hearing, holding, unloading/loading, climbing, crawling, and capability of heavy lifting.

STARTING SALARY: $29,183.28 per year DOE

APPLICATIONS WILL BE ACCEPTED UNTIL FILLED
"POTTER COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OF THE PROVISIONS OF SERVICES."