

POTTER COUNTY

COMMISSIONERS' COURT AGENDA

AUGUST 23, 2010

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, AUGUST 23, 2010, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 900 S. POLK, ROOM 1119, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the August 9th and August 16th, 2010, Potter County Commissioners' Court meetings.
2. **BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments for the 2009-2010 budget. [Hood]
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 5th, 2010 through August 18th, 2010. [Hood]
4. **INSURANCE REPORT:** To recognize the Insurance Report. [Brown]
5. **TREASURER'S REPORT:** To recognize the Treasurer's Monthly report. [Jennings]
6. **APPOINTMENT DURING ABSENCE OF COUNTY JUDGE:** To consent to the appointment of Jim Brown, retired Hansford County Judge, as a visiting judge during Judge Ware's absence, pursuant to section 26.023, Texas Government Code. [Kemp]
7. **FISCAL YEAR 2010-2011**
 - a. To conduct a public hearing on the proposed budget for Fiscal Year 2010-2011.
 - b. At the conclusion of the public hearing, to adopt the final budget for Fiscal Year 2010-2011 and budgets for the Potter County Special funds.
 - c. To propose and adopt the ad valorem tax rate for Potter County, provided the proposed rate does not exceed the effective tax rate.
 - d. If the proposed tax rate exceeds the effective tax rate, to schedule the date of the final vote on the tax, pursuant to section 26.05, Texas Tax Code.

8. **SHERIFF'S AND CONSTABLE'S FEES:** To consider and act upon approving the 2011 Sheriff's and Constable's Fees with no changes. [Smith, Thomas]
9. **APPOINTMENT OF ELECTION OFFICIALS, RATE OF PAY, MAXIMUM NUMBER OF CLERKS AND POLLING PLACES:** To consider the appointment of election officials as submitted by the Democratic and Republican parties, setting the rate of pay, setting the maximum number of clerks and designing polling places for a 2 year term, 9/1/10 through 8/31/12. [Smith]
10. **RECORDS ARCHIVE PLAN (COUNTY CLERK):** To adopt the County Clerk Archive Plan for the 2010-2011 annual budget. [Smith]
11. **COUNTY CLERK:** To consider and act upon the lease agreement with Avondale Shopping Center and Suddenlink for the Early Voting location for the November 2010 General Election and to take any necessary action. [Smith, Kemp]
12. **COUNTY ELECTION COMMISSION:** To consider and act upon the employment of Knoxville Mathes as Elections Administrator based upon the recommendation made by the County Election Commission. [Miller, Kirkwood]
13. **COURTHOUSE RESTORATION-** To hear a report on the Courthouse restoration and take any action necessary. [Head]
14. **AWARD OF FORMAL BIDS:** To consider the lowest and best bids and act upon the award of:
 1. Formal Bid #1016-10 to Roberts Truck Center in the amount of \$87,636.00 for the purchase of a new 2009 International 10 yard Dump Truck.
 2. Formal Bid #1017-10 to Warren Cat in the amount of \$5,356.10 for the purchase of a new 2008 backhoe. [Page]
15. **DESTRUCTION OF SALVAGE PROPERTY:** To consider and act upon allowing the Sheriff's department to destroy 24 protective vests including PC#s 14889, 14897, 14908, 14907. The ages range from 9 to 24 years. [Page]
16. **RECOGNITION OF DEPARTMENT AWARDS:** To recognize the awards for the following and take any action necessary.
 - a. The Most Improved Department
 - b. Special Achievement Award
17. **POTTER COUNTY BAIL BOND BOARD:** To consider and act upon designating a member of the commissioners court to substitute for Judge Ware as a member of the Bail Bond Board during his absence. [Kemp]

18. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
19. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
20. **EMPLOYMENT ITEMS:** To recognize the following employment items:
 - A. **DISTRICT CLERK:** The resignation of Kirby Delgado, Extra Help, effective 8/20/10.
 - B. **47TH DISTRICT ATTORNEY:** The employment of Meredith Elizabeth Mahler, Assistant District Attorney, effective 8/30/10.
 - C. **SHERIFF'S OFFICE:** The employment of Sherri Coleman, Corrections Officer, effective 8/23/10.
21. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **FACILITIES MAINTENANCE CUSTODIAL:** The discharge of Jean Marie Reynolds, Custodian I, effective 8/5/10.
 - B. **ROAD AND BRIDGE:** The salary increase for Mike Horton, Mechanic, effective 8/5/10.
22. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
24. **CORRESPONDENCE:** To receive, review and discuss correspondence to the County Judge and Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN EITHER OF THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT'S OFFICE.

JOE KIRKWOOD
POTTER COUNTY JUDGE, PRO TEM

